

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
April 8, 2014**

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, April 8, 2014, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Oland Canterna led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Oland Canterna - Chairman
Edward Kilkeary Sr. - Vice Chairman
Anthony Ferrante - Secretary
Janice Smarto - Treasurer
Donald Rossi - Assistant Secretary/Treasurer
Mark Gera
Richard Ridilla

Also present were: Executive Director Gabriel E. Monzo, Sr.; Attorney Daniel Hewitt of McDonald, Snyder & Lightcap, authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Donald “Doc” Giffin, representing Arnold Palmer; reporter Nick Cammuso of the Latrobe Bulletin; pilots Nick Zello, Bill Wright, Gary Turnbull and John Marsh; and authority administrative staff Linda Brasile and Dwayne Pickels.

Public Comment - Mr. Zello and Mr. Marsh asked about plans for new hangars on the East Ramp and the status of the potential permanent closure of Runway 3/21.

Mr. Monzo reported that there have been several requests for consideration to construct new hangars in the East Ramp area, and those requests are currently being reviewed by the authority’s Property Committee. “We are looking at several different options,” Mr. Monzo said, noting that recommendations of the ongoing Master Plan Update study will bear upon any final decisions. Also, the authority’s request to close RW 3/21 is still being reviewed by the Federal Aviation Administration.

Approval of Minutes

Upon the motion of Mr.Ferrante, seconded by Mr.Kilkeary, minutes of the March 11, 2014, meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer’s Report by Mrs. Smarto

Mrs. Smarto reviewed financial statement, expenses disbursed and accounts payable for March, 2014, for Arnold Palmer Regional Airport.

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Upon the motion of Mrs. Smarto, seconded by Mr. Ferrante, the financial statement, expenses disbursed and accounts payable for March, 2014, for Arnold Palmer Regional Airport were unanimously approved (copies attached).

Rostraver Airport Treasurer's Report by Mrs. Smarto

Mrs. Smarto reviewed financial statement, expenses disbursed and accounts payable for March, 2014, for Rostraver Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Rossi, the financial statement, expenses disbursed and accounts payable for March, 2014, for Rostraver Airport were unanimously approved (copies attached).

Engineer's Report - by Mr. Kunselman

ARNOLD PALMER REGIONAL AIRPORT

MALSR Phase 2 - FAA Project No. 3-42-0050-042-2012

The project is complete, Mr. Kunselman said. A final inspection was held on Nov. 19, 2013. Transfer agreements are now being processed with the FAA.

Parallel Taxiway Rehabilitation FAA Project No. 3-42-0050-45-2013 -

The project will consist of rehabilitation of the parallel taxiway to RW 5-23, Mr. Kunselman said. Design will be completed this spring with construction scheduled for the fall.

Public Safety Building

FEMA funding has been released and construction is to resume on Apr. 14, 2014, Mr. Kunselman said.

Airport Master Plan - FAA Project 3-42-0050-044-2013

Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013

The FAA has approved the Projections of Aviation Demand, Mr. Kunselman said. Work is proceeding on the Facility Requirements, Environmental Overview and Sustainability sections.

Terminal Restrooms

Work on the project is substantially complete; a final inspection was held Dec. 20, 2013. Mr. Kunselman said a few punch list items remain to be addressed by the contractor in the spring.

Main Terminal Apron Rehabilitation

The project design is complete and will be bid in the spring and constructed in the fall, Mr. Kunselman said.

ROSTRAVER AIRPORT:

Obstruction Removal - FAA Project No. 3-42-0061-021-2013

Discussions are being held with FAA as to which surfaces will be required to be cleared for the project. A list of properties with identified obstructions where easements will be required will be finalized once agreement is reached.

Hangar Apron Rehabilitation

The project will consist of rehabilitating the apron in the vicinity of Hangar 102, Mr. Kunselman said. It is under design and scheduled to be bid in June and constructed in the fall.

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Promotions/PR/Events Committee Report - Anthony Ferrante

Mr. Ferrante reported that the next air show meeting will be held on April 30, 2014, at 6 p.m.

Requisitions - Mr. Pickels reviewed the requisitions for April, 2014.

Arnold Palmer Regional Airport

Latrobe Project 46-13 (Sustainable Master Plan) Requisition No. 4, totaling \$2,575; Latrobe CB-2013-Westmoreland County AA-00010 Requisition No. 3, totaling \$40,567.04

Special Projects Account No. 7110075814

Requisition No. 133, totaling \$45,734.54

Upon the motion of Mr. Ferrante, seconded by Mr. Rossi, requisitions for April, 2014, were unanimously approved (copies attached).

Executive Director's Report

Mr. Monzo also requested authorization to accept a potential grant offer from the state Department of Transportation Bureau of Aviation to purchase a new mowing tractor.

Upon the motion of Mr. Kilkeary, seconded by Mr. Ferrante, the executive director was unanimously authorized to accept grant funds from PennDOT BOA, when offered, and purchase the equipment.

Mr. Monzo reported that there has been 77 total inches of snowfall for the season, or about 30" more than normal. "Hopefully, we're done."

Adjournment – There being no further business,

Upon the motion of Mrs. Smarto, seconded by Mr. Kilkeary, the meeting was adjourned at 9:17 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, May 13, 2014, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by:

Secretary