

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
December 9, 2014**

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, Dec. 9, 2014, at 11 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Oland Canterna led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Oland Canterna - Chairman
Edward Kilkeary, Sr. - Vice Chairman
Janice Smarto - Secretary
Donald Rossi - Treasurer
Mark Gera
Samuel Scanlon
Paul Puleo

Also present were: Attorney Donald Snyder of McDonald, Snyder & Lightcap, authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Donald “Doc” Giffin, representing Arnold Palmer; reporters Nick Cammuso of the Latrobe Bulletin and Stacey Federoff of the Tribune Review; pilot Valetta Mowry; and authority administrative staff Linda Brasile and Dwayne Pickels.

Also in attendance was State Sen. Kim Ward and her chief of staff, Rob Ritson.

Public Comment - Sen. Ward thanked the board for the opportunity to attend and learn about the airport’s needs in terms of funding and planned improvement projects. “We do get (funding) opportunities, sometimes,” the senator said. “So I just want to know what your needs and priorities are as we move forward.”

Mr. Rossi outlined planned projects and needs that have been identified in drafts of the airport’s ongoing Master Plan Update and Sustainable Master Plan studies, noting that pressure on the facility is significantly greater than what the building was designed and built to support. “Our infrastructure was not built for what we are lucky enough to have,” Mr. Rossi said, noting that, in addition to expanding and upgrading the terminal building, plans also call for widening and strengthening the runway. “We are doing what we can, and we want to grow for the future.”

“This is an important, important entity,” Sen. Ward said of the airport. “This is a really important economic driver and an important facility for us.”

Mr. Ritson said the state Capital Budget could be opening in January, which would provide opportunity for the senator to submit a new \$5 million line item for Terminal Facility and Other Airport Improvements. He added that Redevelopment Capital Assistance funds may also be a possibility. "This is a big growth area over the next ten years," Mr. Ritson said.

Approval of Minutes

Upon the motion of Mr. Gera, seconded by Mrs. Smarto, minutes of the Nov. 11, 2014, Regular Meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer's Report by Mr. Rossi

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for November, 2014, for Arnold Palmer Regional Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Gera, the financial statement, expenses disbursed and accounts payable for November, 2014, for Arnold Palmer Regional Airport were unanimously approved (copies attached).

Rostraver Airport Treasurer's Report by Mr. Rossi

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for November, 2014, for Rostraver Airport.

Upon the motion of Mr. Kilkeary, seconded by Mr. Puleo, the financial statement, expenses disbursed and accounts payable for November, 2014, for Rostraver Airport were unanimously approved (copies attached).

Finance Committee - "We appreciate Senator Ward's comments here today and her efforts," Mr. Rossi said. "This is something that people should be concerned about."

Engineer's Report - by Mr. Kunselman

ARNOLD PALMER REGIONAL AIRPORT

Parallel Taxiway Rehabilitation FAA Project No. 3-42-0050-47-2014

Mr. Kunselman said a Notice To Proceed is anticipated to be issued in the spring, 2015.

Public Safety Building

Mr. Kunselman said the project is substantially complete and the building is open for use. The contractor will complete the last of punch list items, particularly landscaping, in the spring.

Airport Master Plan - FAA Project 3-42-0050-044-2013

Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013

Mr. Kunselman said work is continuing and an advisory committee meeting is being scheduled for late January.

Main Terminal Apron Rehabilitation - FAA Project No. 3-42-0050-48-2014

Mr. Kunselman work is complete and final inspection was held on Monday, Nov. 24, 2014. He recommended final acceptance of the project.

Upon the motion of Mr. Rossi, seconded by Mr. Gera, final acceptance of the project was granted unanimously.

ROSTRAVER AIRPORT:

Obstruction Removal - FAA Project No. 3-42-0061-021-2013

Plats are being generated for properties with identified obstructions for use by the appraisers based upon revised guidance received from the FAA in November, Mr. Kunselman said.

Hangar Apron Rehabilitation - FAA Project No. 3-42-0061-22-2014

Mr. Kunselman said the project is substantially complete and a final inspection was held Monday, Nov. 24, 2014. Some minor punch list items (seeding) will be completed in the spring. Final acceptance will be recommended at that time.

Promotions/PR/Events Committee - Mr. Rossi noted that Mr. Monzo is in Las Vegas, attending the ICAS air show convention. "He has a duty to be there to help us put on a safe and successful air show," Mr. Rossi said.

Requisitions - Mr. Pickels reviewed the requisitions for December, 2014.

Arnold Palmer Regional Airport

Latrobe Project 48-14 (Rehab Main Apron) Requisition No. 4, totaling \$12,741.60;

Latrobe Project PSB-001 (Public Safety Building) Requisition No. 28, totaling \$58,374.52

Rostraver Airport

Rostraver Project 22-14 (Hangar 102 Apron Rehab) Requisition No.4, totaling \$75,285.49

Special Projects Account No. 7110075814

Requisition No. 141, totaling \$10,882.71

Upon the motion of Mrs. Smarto, seconded by Mr. Gera, requisitions for December, 2014, were unanimously approved (copies attached).

Solicitor's Report - Don Snyder

Mr. Snyder reported that a settlement agreement has been reached with Arcon Contracting in the amount of \$58,374.52 "with respect to their claim for additional compensation. It's a compromise settlement...rising from delays that they experienced in the course of their construction" of the Emergency Operations Center.

Westmoreland County Airport Authority

Upon the motion of Mr. Gera, seconded by Mr. Puleo, payment of the settlement was unanimously approved.

Mr. Snyder also presented a resolution authorizing the exercise of the right of eminent domain for acquisition of airspace and hazard easement for the obstruction removal project at Rostraver Airport. “We won’t us it unless we really have to,” he noted.

Upon the motion of Mr. Kilkeary, seconded by Mr. Rossi, the resolution authorizing eminent domain if need in the Rostraver Obstruction Removal project was unanimously approved.

Chairman’s Report - Mr. Canterna

Mr. Canterna reported that donations are being accepted for a holiday charity program spearheaded each year since 1987 by Mrs. Brasile to help needy Westmoreland County families.

Adjournment – There being no further business,

Upon the motion of Mr. Rossi, seconded by Mrs. Smarto, the meeting was adjourned at 11:31 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, January 13, 2014, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by:

Secretary