

**Westmoreland County Airport Authority  
Regularly Scheduled Meeting  
February 11, 2014**

# Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, February 11, 2014, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Oland Canterna led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Oland Canterna - Chairman  
Anthony Ferrante - Secretary  
Janice Smarto - Treasurer  
Donald Rossi - Asst. Secretary/Treasurer  
Mark Gera  
Richard Ridilla

Also present were: Attorney Daniel Hewitt of McDonald, Snyder & Lightcap, authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Donald “Doc” Giffin, representing Arnold Palmer; reporters Stacey Federoff of the Tribune-Review and Nick Cammuso of the Latrobe Bulletin; Latrobe Airline Services Manager Jeff Minkovich; and authority administrative staff Linda Brasile and Dwayne Pickels.

**Public Comment** - none

## Approval of Minutes

Upon the motion of Mr. Rossi, seconded by Mr. Ferrante, minutes of the Jan. 14, 2014, meeting were unanimously approved.

## Arnold Palmer Regional Airport Treasurer’s Report by Mrs. Smarto

Mrs. Smarto reviewed financial statement, expenses disbursed and accounts payable for January, 2014, for Arnold Palmer Regional Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Gera, the financial statement, expenses disbursed and accounts payable for January, 2014, for Arnold Palmer Regional Airport were unanimously approved (copies attached).

## Rostraver Airport Treasurer’s Report by Mrs. Smarto

Mrs. Smarto reviewed financial statement, expenses disbursed and accounts payable for January, 2014, for Rostraver Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Ferrante, the financial statement, expenses disbursed and accounts payable for January, 2014, for Rostraver Airport were unanimously approved (copies attached).

**EXECUTIVE SESSION** - *An Executive Session was called at 9:05 to discuss matters of real estate and potential litigation. The meeting reconvened at 9:07 a.m.*

Upon the motion of Mrs. Smarto, seconded by Mr. Ridilla, the proposed sale of the hangar owned by Anthony and Rosemary Ferrante to Westmoreland Aviation Academy was unanimously approved, with Mr. Ferrante abstaining.

Mr. Ferrante also did not participate in any discussion held on the hangar sale.

**Engineer's Report** - by Mr. Kunselman

## **ARNOLD PALMER REGIONAL AIRPORT**

### **MALSR Phase 2 - FAA Project No. 3-42-0050-042-2012**

The project is complete, Mr. Kunselman said. A final inspection was held on Nov. 19, 2013. The engineer recommended that the project be accepted by the Authority.

Upon the motion of Mr. Gera, seconded by Mr. Ridilla, final acceptance of the project was approved unanimously.

### **Parallel Taxiway Rehabilitation FAA Project No. 3-42-0050-45-2013 -**

The project will consist of rehabilitation of the parallel taxiway to RW 5-23, Mr. Kunselman said. Design will be completed this spring with construction scheduled for the fall.

### **Public Safety Building**

Authorization to resume work on the project was received on Oct. 15, 2013, Mr. Kunselman reported. The project is currently shut down, but is scheduled for completion by Apr. 15, 2014.

### **Airport Master Plan - FAA Project 3-42-0050-044-2013**

### **Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013**

A kickoff meeting for the Sustainability section of the Master Plan was held on Feb. 6, 2014. Mr. Kunselman reported that work is nearly complete on the inventory and forecast sections. The supporting field survey is complete, which will allow the aerial mapping to be processed. Work has begun on the Facility Requirements, Environmental Overview and Sustainability sections.

**Terminal Restrooms**

Work on the project was substantially completed and a final inspection was held on Dec. 20, 2013, Mr. Kunselman said. A few punch list items remain to be addressed by the contractor in the spring.

**ROSTRAVER AIRPORT:**

**Obstruction Removal - FAA Project No. 3-42-0061-021-2013**

The grant has been received and a Notice to Proceed has been issued. Work is now proceeding on the project, Mr. Kunselman reported. The supporting field survey is complete, which will allow the aerial mapping to be processed.

**Promotions/PR/Events Committee Report - Anthony Ferrante**

Mr. Ferrante reported that the next air show meeting will be held on March 12, 2014, at 6 p.m.

**Requisitions - Mr. Pickels**

Mr. Pickels reviewed the requisitions for February, 2013.

**Arnold Palmer Regional Airport**

Latrobe Project 42-12 (MALSR) Requisition No.16, totaling \$26,848.59; Latrobe Project 44-13 (Master Plan Update) Requisition No. 6, totaling \$27,822.92; Latrobe Project 45-13 Requisition No. 9, totaling \$4,719.53; Latrobe CB-2014 Westmoreland County AA-000XX- (Terminal Restrooms) Requisition No. 2, totaling \$2,000; Latrobe PSB-001 (Public Safety Building) Requisition No. 19, totaling \$38,577.31.

**Rostraver Airport**

Rostraver Project 20-13 (Rehabilitate Main Apron) Requisition No. 8, totaling \$3,852.39; Rostraver Project 21-13 (Obstruction Removal Ph. I) Requisition No. 4, totaling \$4,594.26

**Special Projects Account No. 7110075814**

Requisition No. 131, totaling \$8,783.79

Upon the motion of Mr. Ferrante, seconded by Mr. Rossi, requisitions for February, 2014, were unanimously approved (copies attached).

**Solicitor's Report** - Mr. Hewitt had no additional report.

**Executive Director's Report**

Mr. Monzo reported that there 11 snowfall events totaling 25 inches of snow in January. There were 49 inches of snow so far in the season, not including snow that fell so far in February. "I just have to say kudos to the maintenance guys," Mr. Monzo said.

## Westmoreland County Airport Authority

“On the Monday after the Super Bowl, we were in dire straights here. We had seven inches of snow over a layer of ice at 5 a.m. and at 11 a.m. we landed the Spirit Dallas flight. It’s just amazing what they are able to do. They way they work together, it’s like poetry in motion, and they keep us operational.”

The Latrobe Airline Service staff are also “doing a bang up job,” he added, citing a recent report that listed LBE as number six among the top 300 airports in the country in terms of growth in passenger totals with an 89% increase. Among the Eastern Region’s 57 airports, LBE moved up to surpass University Park Airport in State College and Erie International Airport in passenger enplanements. “We are now 29th in the Eastern Region,” Mr. Monzo added. “That’s quite an accomplishment.”

Concerning the loss of the Dallas flights in April, he said: “You will still be able to get to Dallas through Fort Lauderdale. And I really don’t think that losing this flight is going to hurt us that much. I think it’s a situation where we will pick up in other places down the road.”

Mr. Minkovich noted that passenger totals year-over-year were up even without the Dallas numbers included. LAS staff has been recognized by the airline once again for outstanding service, he added.

**Adjournment** – There being no further business,

Upon the motion of Mr. Gera, seconded by Mr. Ferrante, the meeting was adjourned at 9:21 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

**Tuesday, March 11, 2014, at 9 a.m. at Arnold Palmer Regional Airport**

Minutes respectfully submitted by:

Dwayne Pickels  
Administrative Assistant

Approved by:

Secretary