

**Westmoreland County Airport Authority  
Regularly Scheduled Meeting  
July 8, 2014**

# Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, July 8, 2014, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Oland Canterna led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Oland Canterna - Chairman  
Edward Kilkeary, Sr. - Vice Chairman  
Anthony Ferrante - Secretary  
Janice Smarto - Treasurer  
Donald Rossi - Assistant Secretary/Treasurer  
Mark Gera  
Arnold Palmer  
P. Richard Ridilla

Also present were: Executive Director Gabriel E. Monzo, Sr.; Attorney Donald Snyder of McDonald, Snyder & Lightcap, authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Donald “Doc” Giffin, accompanying Arnold Palmer; reporters Nick Cammuso of the Latrobe Bulletin and Paul Peirce of the Tribune Review; Bruce Carson, Valetta Mowry; and authority administrative staff Linda Brasile and Dwayne Pickels.

Mr. Canterna called for a moment of silence in honor of long-time airport tenant Richard Mellon Scaife, who recently passed away.

*Mr. Canterna called an executive session from 9:01 to 9:05 a.m. to discuss real estate matters.*

**Public Comment** - None

## **Approval of Minutes**

Upon the motion of Mr. Ferrante, seconded by Mr. Rossi, minutes of the June 17, 2014, Regular Meeting were unanimously approved.

## **Arnold Palmer Regional Airport Treasurer’s Report** by Mrs. Smarto

Mrs. Smarto reviewed financial statement, expenses disbursed and accounts payable for June, 2014, for Arnold Palmer Regional Airport.

## Westmoreland County Airport Authority

Upon the motion of Mrs. Smarto, seconded by Mr. Ferrante, the financial statement, expenses disbursed and accounts payable for June, 2014, for Arnold Palmer Regional Airport were unanimously approved (copies attached).

### **Rostraver Airport Treasurer's Report** by Mrs. Smarto

Mrs. Smarto reviewed financial statement, expenses disbursed and accounts payable for June, 2014, for Rostraver Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Rossi, the financial statement, expenses disbursed and accounts payable for June, 2014, for Rostraver Airport were unanimously approved (copies attached).

### **Finance Committee Report**

Mr. Snyder recommended a resolution to authorize a \$200,000 line of credit with PNC Bank.

Upon the motion of Mr. Ferrante, seconded by Mr. Gera, authorization of a \$200,000 line of credit with PNC Bank was approved unanimously (copy of resolution attached).

Mr. Snyder also recommended authorization to engage in discussions with PNC Bank concerning the possibility of a \$3 million bond issue.

Upon the motion of Mr. Ferrante, seconded by Mr. Rossi, authorization to engage in discussions with PNC Bank concerning the possibility of a \$3 million bond was granted unanimously.

### **Engineer's Report** - by Mr. Kunselman

#### **ARNOLD PALMER REGIONAL AIRPORT**

##### **Parallel Taxiway Rehabilitation FAA Project No. 3-42-0050-45-2013 -**

Mr. Kunselman presented results of the May 22, 2014, bid opening and recommended awarding the contract to Derry Construction Co. in the amount of \$1,026,283.55, representing the base bid, Alternate 4 and Change Order 1, which is a \$208,591.70 deduct from the original project. The award is contingent upon receipt of federal and state funding for the project.

Upon the motion of Mr. Ferrante, seconded by Mr. Kilkeary, the contract was unanimously awarded to Derry Construction Co. in the amount of \$1,026,283.55, representing base bid, Alternate 4 and Change Order 1 and contingent upon receipt of federal and state funding. Authorization was also granted to submit application for grant funding to the FAA ADO (copy bid tab and change order 1 attached).

**Public Safety Building**

Mr. Kunselman said the project is substantially complete and presented Change Order No. 6 adding installation of a mezzanine railing for approval. The PennDOT Bureau of Aviation has concurred and funding is available, he said. A final inspection has been scheduled for next week

Upon the motion of Mrs. Smarto, seconded by Mr. Ferrante, Change Order No. 6 in the amount of \$1,315.36 to Arcon Contracting was unanimously approved (copy attached).

**Airport Master Plan - FAA Project 3-42-0050-044-2013**

**Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013**

Mr. Kunselman said work is proceeding on the Facility Requirements, Environmental Overview, Demand Capacity Analysis and Sustainability sections. The next review meeting is set for August 8 at 9 a.m.

**Terminal Restrooms**

The contractor will address remaining punch list items this month, Mr. Kunselman said.

**Main Terminal Apron Rehabilitation**

Mr. Kunselman presented results of the May 22, 2014, bid opening and recommended award of the contract to Rhino Construction in the amount of \$71,525, representing the base bid and Alternate 1, contingent upon receipt of state and federal funding for the project.

Upon the motion of Mr. Ferrante, seconded by Mr. Rossi, award of the contract to Rhino Construction was unanimously approved in the amount of \$71,525, representing the base bid and Alternate 1 and contingent upon receipt of federal and state funding for the project. Authorization was also granted to submit application for grant funding to the FAA ADO (copy of bid tab attached).

**ROSTRAVER AIRPORT:**

**Obstruction Removal - FAA Project No. 3-42-0061-021-2013**

Plans are being generated for properties with identified obstructions for use by the appraisers.

**Hangar Apron Rehabilitation**

Mr. Kunselman presented results of the July 2, 2014, bid opening and recommended awarding the contract to Peter J. Caruso and Sons in the amount of \$73,756, representing the base bid and alternates 1 and 2, contingent upon receipt of state and federal funding for the project.

Upon the motion of Mr. Rossi, seconded by Mr. Ferrante, the contract was unanimously awarded to Peter J. Caruso and Sons in the amount of \$73,756, representing the base bid and alternates 1 and 2 and contingent upon receipt of state and federal funds.

Authorization was also granted to submit application for grant funding to the FAA ADO (copy of bid tab attached).

**Promotions/PR/Events Committee Report** - Mr. Ferrante reported that an air show wrap up meeting will be held Sunday, July 13.

**Requisitions** - Mr. Pickels reviewed the requisitions for July, 2014.

**Arnold Palmer Regional Airport**

Latrobe Project PSB-001 (Public Safety Building) Requisition No. 23, totaling \$279,367.70.

**Special Projects Account No. 7110075814**

Requisition No. 136, totaling \$919.36

Upon the motion of Mr. Ferrante, seconded by Mrs. Smarto, requisitions for June, 2014, were unanimously approved (copies attached).

**Executive Director's Report**

Mr. Monzo reported that a PFC application meeting will be held in the conference room at 11 a.m. Aug. 12, 2014.

Maintenance personnel have been working diligently to keep up with mowing and other projects, Mr. Monzo added.

**Adjournment** – There being no further business,

Upon the motion of Mrs. Smarto, seconded by Mr. Rossi, the meeting was adjourned at 9:30 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

**Tuesday, August 12, 2014, at 9 a.m. at Arnold Palmer Regional Airport**

Minutes respectfully submitted by:

Dwayne Pickels  
Administrative Assistant

Approved by:

Secretary