

**Westmoreland County Airport Authority  
Regularly Scheduled Meeting  
June 17, 2014**

# Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, June 17, 2014, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Oland Canterna led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Oland Canterna - Chairman  
Edward Kilkeary, Sr. - Vice Chairman  
Anthony Ferrante - Secretary  
Janice Smarto - Treasurer  
Donald Rossi - Assistant Secretary/Treasurer  
Mark Gera  
Arnold Palmer  
P. Richard Ridilla

Also present were: Executive Director Gabriel E. Monzo, Sr.; Attorney Donald Snyder of McDonald, Snyder & Lightcap, authority solicitor; Scott Kunselman and Edward Nasuti of GAI Consultants, authority engineer; Donald “Doc” Giffin, representing Arnold Palmer; reporters Nick Cammuso of the Latrobe Bulletin and Stacey Federoff of the Tribune Review; John Sarp of Sarp & Company, authority auditors; and authority administrative staff Linda Brasile and Dwayne Pickels.

Mr. Monzo commended four air show volunteers who responded when a 58-year-old man who suffered a heart attack at the air show on Sunday, June 8, 2014.

“The man went down from cardiac arrest,” Mr. Monzo explained. “Luckily, he went down near some people who alerted Pleasant Unity fire department personnel and they performed CPR and administered a shock with the AED and the patient immediately regained a pulse. We are happy to say that he is alive and well and we wanted to acknowledge the people who did this: Pleasant Unity Fire Chief John Bacha and firefighters Mark Ferrenberg, Jim Rosebosky and Hilary Bacha. We thank you for your dedication.”

Airport Fire Chief Maurice Haas added: “On behalf of the airport fire department, we count on people like this for all of our big events. Without these volunteers, we really would have a tough time doing our job. We really appreciate you guys. Thank you.”

“An hour and half later, he was sitting up in bed talking to his family,” John Bacha said. “We’re just glad we had the training and the tools. It’s a blessing, and it worked the way it is supposed to.”

## Westmoreland County Airport Authority

### **2013 Audit Report - John Sarp of Sarp & Co.**

Mr. Sarp reported that the audit was completed and highlighted several items in the document, commending the authority staff. “They did a good job in a year that really, really had a lot of extra work.” Mr. Sarp also noted that the audit findings showed no instances of non-compliance and represented a significant improvement in net position. “I think that the board and everybody involved at the airport should be proud,” he said. Copies of the audit report are available for inspection and review at the authority office.

Upon the motion of Mr. Ferrante, seconded by Mr. Rossi, acceptance of the audit report and authorization to publish a concise summary were approved unanimously.

### **Public Comment - None**

### **Approval of Minutes**

Upon the motion of Mrs. Smarto, seconded by Mr. Ferrante, minutes of the May 13, 2014, Regular Meeting were unanimously approved.

### **Arnold Palmer Regional Airport Treasurer’s Report by Mrs. Smarto**

Mrs. Smarto reviewed financial statement, expenses disbursed and accounts payable for May, 2014, for Arnold Palmer Regional Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Ferrante, the financial statement, expenses disbursed and accounts payable for May, 2014, for Arnold Palmer Regional Airport were unanimously approved (copies attached).

### **Rostraver Airport Treasurer’s Report by Mrs. Smarto**

Mrs. Smarto reviewed financial statement, expenses disbursed and accounts payable for May, 2014, for Rostraver Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Rossi, the financial statement, expenses disbursed and accounts payable for May, 2014, for Rostraver Airport were unanimously approved (copies attached).

### **Finance Committee - Mr. Rossi**

Mr. Rossi also commended airport staff on the success of the audit report. “They do a good job,” he said.

### **Engineer’s Report - by Mr. Kunselman**

## **ARNOLD PALMER REGIONAL AIRPORT**

**Parallel Taxiway Rehabilitation FAA Project No. 3-42-0050-45-2013 -**

The project will consist of rehabilitation of the parallel taxiway to RW 5-23, Mr. Kunselman said. Bids were opened on May 22, 2014, with construction scheduled to begin in the fall. The engineer will be requesting authorization to prepare the grant application based upon the outcome of discussions with the FAA ADO regarding available funding.

**Public Safety Building**

Construction has resumed, Mr. Kunselman said. The current estimated completion date is June 30. The engineer presented Change Order No. 2 for consideration, representing \$8,030 in additional costs for the installation of additional data cable. The PennDOT Bureau of Aviation has concurred and funding is available, he said.

Upon the motion of Mr. Gera, seconded by Mr. Rossi, Change Order No. 2 in the amount of \$8,030 was approved unanimously. Copy attached.

**Airport Master Plan - FAA Project 3-42-0050-044-2013**

**Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013**

Mr. Kunselman said work is proceeding on the Facility Requirements, Environmental Overview, Demand Capacity Analysis and Sustainability sections. The next review meeting is set for July.

**Terminal Restrooms**

The contractor has been contacted to address remaining punch list items, Mr. Kunselman said.

**Main Terminal Apron Rehabilitation**

The project will consist of rehabilitating the edge of the concrete deicing pad area and a bituminous area of the apron. Bids were opened on May 22, 2014, and construction is expected to begin in the fall. Mr. Kunselman will be requesting authorization to prepare grant application based on the outcome of discussions with the FAA ADO regarding available funding.

**ROSTRAVER AIRPORT:**

**Obstruction Removal - FAA Project No. 3-42-0061-021-2013**

A list of properties with identified obstructions where easements will be required is being updated. Agreement has been reached with FAA earlier this month on which runway surfaces will be cleared.

**Hangar Apron Rehabilitation**

The project will consist of rehabilitating the apron in the vicinity of Hangar 102, Mr. Kunselman said. Bids will be opened July 2, 2014, with construction scheduled for the fall.

**Requisitions -** Mr. Pickels reviewed the requisitions for June, 2014.

## Westmoreland County Airport Authority

### **Arnold Palmer Regional Airport**

Latrobe Project 44-13 (Master Plan Update) Requisition No. 9, totaling \$17,124.64; Latrobe Project 46-13 (Sustainable Master Plan) Requisition No.6, totaling \$6,657.20; Latrobe Project PSB-001 (Public Safety Building) Requisition No. 22, totaling \$108,967.32.

### **Rostraver Airport**

Rostraver Project 21-13 (Obstruction Removal Ph. I) Requisition No. 7, totaling \$1,550.43.

### **Special Projects Account No. 7110075814**

Requisition No. 135, totaling \$12,371.94

Upon the motion of Mrs. Smarto, seconded by Mr. Ferrante, requisitions for June, 2014, were unanimously approved (copies attached).

### **Executive Director's Report**

Mr. Monzo commended airport staff and volunteers for their performance during the disaster drill and the air show. "The past month, I think it was very evident the quality of the professional staff we have at this airport and how much we all depend on their expertise to make things go the way we need them to go," he said. "There's not any one person that makes all this go, there's not any five people, there are about 20-30 people who initiate it and about 300 volunteers that make it work. Both airports are very fortunate for that commitment. We put it out there for the people and the people respond."

Mr. Monzo also reported that an application is being prepared to seek \$630,000 in state Multimodal Transportation Fund (MTF) grant funds to complete site preparation that will facilitate construction of a new 150' by 240' hangar in the corporate hangar area. A resolution authorizing the grant application was authorized at the authority's May meeting, and will be signed by the secretary following today's meeting.

**Adjournment** – There being no further business, the meeting was adjourned at 9:46 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

**Tuesday, July 8, 2014, at 9 a.m. at Arnold Palmer Regional Airport**

Minutes respectfully submitted by:

Dwayne Pickels  
Administrative Assistant

Approved by:

Secretary