Westmoreland County Airport Authority
Regularly Scheduled Meeting
March 10, 2015

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, March 10, 2015, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Oland Canterna led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Oland Canterna - Chairman
Edward Kilkeary Sr. - Vice Chairman
Mark Gera - Assistant Secretary/Treasurer
Donald Rossi - Treasurer
Paul Puleo
Samuel Scanlan
Janice Smarto

Also present were: Gabriel E. Monzo, Sr., authority Executive Director; Attorney Daniel Hewitt of McDonald Snyder P.C., authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Robert Demangone, representing Arnold Palmer; reporters Nick Cammuso of the Latrobe Bulletin, Stacey Federoff of the Tribune Review and Greg Maxwell of WCNS; and authority administrative staff Linda Brasile and Dwayne Pickels.

Public Comment - None

Approval of Minutes -

> Upon the motion of Mr. Rossi, seconded by Mr. Puleo, the minutes of the Feb. 10, 2015, regular meeting, along with the minutes, reports, requisitions and other action including approval of the Hangar 400 lease with Ferrante Aviation Inc. that was reviewed and considered at the Jan. 13, 2015, meeting, which did not represent a quorum, were unanimously approved and ratified.

Arnold Palmer Regional Airport Treasurer's Report by Mr. Rossi
Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for February, 2015, for Arnold Palmer Regional Airport.

> Upon the motion of Mrs. Smarto, seconded by Mr. Kilkeary, financial statement, expenses disbursed and accounts payable for February, 2015, for Arnold Palmer Regional Airport were unanimously approved.

Rostraver Airport Treasurer's Report by Mr. Rossi
Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for February, 2015, for Rostraver Airport.

> Upon the motion of Mr. Scanlon, seconded by Mr. Puleo, financial statement, expenses disbursed and accounts payable for February, 2015, for Rostraver Airport were unanimously approved.

An executive session was held from 9:05 to 9:38 a.m. to discuss real estate matters.

Engineer's Report - by Mr. Kunselman
ARNOLD PALMER REGIONAL AIRPORT
Parallel Taxiway Rehabilitation FAA Project No. 3-42-0050-47-2014
Mr. Kunselman said a Notice To Proceed is anticipated to be issued for April 13, 2015.

Airport Master Plan - FAA Project 3-42-0050-044-2013
Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013
Mr. Kunselman said work is finishing on the Environmental Overview and the Terminal Building Planning and Programming sections and continuing on the Financial Analysis, Sustainability and Airport Layout Plan portions. Plans call for submission to FAA in April.

Corporate Hangar Apron
The engineer reported that the project design is complete and ready to go to bid pending approval to do so from the state Department of Transportation Office of Multimodal Transportation (MTF), which is in the process of issuing a grant for the project.

ROSTRAVER AIRPORT:
Obstruction Removal - FAA Project No. 3-42-0061-021-2013
Plats were generated for properties with identified obstructions and provided to the appraisers for their use in March. The appraisals will be used to obtain aerial easements. The engineer is preparing plans for a tree removal project for bid in the spring, Mr. Kunselman said.

Mr. Kunselman also noted that a pre-design meeting for the terminal expansion will be held Wednesday, March 18, 2015, at 1 p.m.

Promotions/PR/Events Committee - Mr. Monzo reported that an air show meeting will be held on Wednesday, March 25, 2015, at 6 p.m. in the Public Safety Building.

Requisitions - Mr. Pickels reviewed the requisitions for March, 2015.

Arnold Palmer Regional Airport
Latrobe Project 44-13 (Master Plan Update) Requisition No. 16, totaling $ 35,274.95
Latrobe Project 45-13 (Expand Terminal Parking) Requisition No. 14, totaling $ 1,270.00

Latrobe Project 46-13 (Sustainable Master Plan) Requisition No. 13, totaling $ 17,014.60
Latrobe Project 47-14 (Rehab Parallel Taxiway) Requisition No. 6, totaling $ 7,849.37
Latrobe Project 48-14 (Rehab Main Apron) Requisition No. 6, totaling $ 300.00
Latrobe Project PSB-001 (Public Safety Building) Requisition No. 31, totaling $ 2,633.91

Rostraver Airport
Rostraver Project 20-13 (Rehab Main Apron) Requisition No. 10, totaling $ 1,540.00
Rostraver Project 21-13 (Obstruction Removal Ph. 1) Requisition No 11, totaling $ 2,582.50
Rostraver Project 22-14 (Hangar 102 Apron Rehab) Requisition No. 7, totaling $ 2,342.22

Special Projects Account No. 7110075814
Requisition No. 144, totaling $ 7,407.29

> Upon the motion of Mrs. Smarto, seconded by Mr. Puleo, requisitions for March, 2015, were unanimously approved.

Solicitor's Report - Dan Hewitt
Mr. Hewitt presented a proposed resolution to accept an offer from the state Department of Transportation of $206,875 for the sliver parcels of airport property to be taken in the V-10 project along Route 981.

> Upon the motion of Mr. Kilkeary, seconded by Mr. Gera, the resolution (attached) was unanimously approved.

Mr. Hewitt also noted that the Rostraver Obstruction Removal project is progressing.

Mr. Hewitt also requested that the matter of a proposed lease with Vee Neal Aviation be referred to the authority Property Committee for further review and to extend all current terms and agreements for 45 days.

> Upon the motion of Mr. Puleo, seconded by Mr. Scanlon, the issue was unanimously tabled for 45 days and referred to the Property Committee for further review.

Director's Report - Mr. Monzo reported that there were 11 snow removal operations in February to deal with 23 inches of snowfall, plus one event in March that dropped seven inches of snow. "For the season, we had 36 inches of snow," Mr. Monzo said. "Hopefully that's the last of it."
Mr. Monzo commended the maintenance staff for 24/7 operations. "As always, they performed well, keeping the place open and operational and getting the things done that they needed to get done and they certainly deserve the highest honors. We take that for granted a lot of the time," he said.

On March 28, a Table-Top Exercise will be held as required by the Federal Aviation Administration in cooperation with all of the local emergency responders who support the airport. “I can’t say enough about these guys,” Mr. Monzo said.

On March 16, and AVSEC drill will be held with the Transportation Security Administration, he added.

Chairman’s Report - Mr. Canterna
Mr. Canterna reported that Chicago flights will begin in May. “It keeps getting bigger and bigger,” he said of the air service offerings the airport provides. “I think it’s wonderful. We’re fortunate. We have a good airport and we good workers…tremendous workers.”

Adjournment – There being no further business, upon the motion Mrs. Smarto, seconded by Mr. Puleo, the meeting was adjourned at 9:46 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, April 14, 2014, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by:

Secretary