

**Westmoreland County Airport Authority  
Regularly Scheduled Meeting  
May 10, 2016**

## Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, May 10, 2016, at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Arnold Palmer led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Arnold Palmer - Chairman  
Janice Smarto - Vice Chairman  
Samuel Scanlon - Secretary  
Paul Puleo - Treasurer  
Mark Gera  
P. Richard Ridilla

Also present were: Gabriel E. Monzo, Sr., Executive Director; Attorney Daniel Hewitt of McDonald Snyder P.C., authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Donald “Doc” Giffin, accompanying Mr. Palmer; reporters Nick Cammuso of the Latrobe Bulletin, Renatta Signorini of the Tribune Review and Sean Myers of WHJB; and authority administrative staff Linda Brasile and Dwayne Pickels.

**Public Comment** - none

### **Approval of Minutes**

Upon the motion of Mrs. Smarto, seconded by Mr. Gera, minutes of the April 12, 2016, regular meeting were unanimously approved.

### **Arnold Palmer Regional Airport Treasurer’s Report** by Mr. Puleo

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for April, 2016, for Arnold Palmer Regional Airport.

Upon the motion of Mr. Scanlon, seconded by Mr. Gera, financial statement, expenses disbursed and accounts payable for April, 2016, for Arnold Palmer Regional Airport were unanimously approved.

### **Rostraver Airport Treasurer’s Report** by Mr. Puleo

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for April, 2016, for Rostraver Airport.

Upon the motion of Mr. Scanlon, seconded by Mr. Gera, financial statement, expenses disbursed and accounts payable for April, 2016, for Rostraver Airport were unanimously approved.

**Finance Committee** - Mr. Monzo reported that a savings of \$150,000 was generated through the refinancing of authority bonds as discussed at last month's meeting. Closing was held last week, Mr. Monzo said.

**Engineer's Update Report** - by Mr. Kunselman

**ARNOLD PALMER REGIONAL AIRPORT**

**Airport Master Plan - FAA Project 3-42-0050-044-2013**

**Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013**

Mr. Kunselman reported that work is completed and the engineer is addressing FAA comments on the plans and ALP.

**Acquire Security Equipment (BOA ADP-2015-00023)**

This project will involve purchase, installation and construction for security improvements at APRA. Improvements will be made to ID media, camera equipment and coverage, radios, data connectivity and storage and a security vehicle will be purchased. The project is currently in design.

**Rehabilitate Parallel Taxiway (Apron to RW5 end) - FAA Project 3-42-0500-XX-2016**

This project will involve the rehabilitation of the parallel taxiway pavement, Mr. Kunselman said. Work will include crack sealing, crack repair, seal coating, remarking, an asphalt overlay and possibly some selective concrete construction at the RW 5 end. Project review by FAA has been completed and it is being advertised for bids, to be opened on June 9, 2016.

**Expand Terminal Parking - FAA Project 3-42-0500-XX-2016**

Mr. Kunselman reported that the project will involve construction of additional paved parking. Paved spaces will be added along the sides of the existing entrance lot and a new paved lot will be constructed in part of the gravel parking area for a total of about 160 new spaces. The project review by FAA has been completed and the project is being advertised for bids, to be opened on June 2, 2016.

**Corporate Hangar Apron**

The engineer reported that the project is substantially complete. A final inspection was held on Nov. 5, 2015, with only punch list items remaining to be addressed in the spring.

**Terminal Addition**

The engineer and architect are reviewing the scope of work to determine what can be accomplished within the available budget.

**ROSTRAVER AIRPORT:**

**Obstruction Removal - FAA Project No. 3-42-0061-023-2015**

The engineer reported that the first phase of work has been completed. The project will be finished in the fall.

**Rehabilitate GA Taxiways - FAA Project 3-42-0061-XX-2016**

Mr. Kunselman reported that the project will consist of the rehabilitation of the taxiway pavement in the T-hangar area. Work will include crack sealing, crack repair, seal coating, remarking and possibly some selective asphalt overlays. FAA project review has been completed and the project is being advertised for bids, to be opened on June 2, 2016.

**Promotions/PR/Events Committee -**

Mr Monzo announced that two more F-18s have been added to the list of static aircraft that will be on display at the 2016 Shop 'n Save Westmoreland County International Airshow later this month. "It's really gearing up to be a great show," Mr. Monzo said. "This will be the most comprehensive static display that we have had since the 1990s. We're really proud of what we're bringing to the region."

He also provided a text address to receive airshow updates on cell phones.

**Requisitions -** Mr. Pickels reviewed the requisitions for April, 2016.

**Rostraver Airport**

Rostraver Project 23-15 (Obstruction Removal Phase II) Requisition No. 9, totaling \$2,376.83.

**Special Projects Account No. 7110075814**

Requisition No. 158, totaling \$22,366.57.

Upon the motion of Mr. Gera, seconded by Mr. Scanlon, requisitions for May, 2016, were approved unanimously.

**Solicitor's Report**

Mr. Hewitt reported that the bond refinancing has been completed.

He also reported that an appeal has been filed concerning the Unity Township Zoning Hearing Board's denial of plans for a cellular tower near the airport near Pershing Park. The authority had opposed plans for the tower based on concerns for aviation safety.

**Executive Director's Report -** Mr. Monzo reported that Arnold Palmer Regional Airport ranked 26th among the 54 airports in the FAA's Eastern Region in terms of passenger enplanements in 2015, which showed a 45% increase over the previous year.

**Chairman's Report - Mr. Palmer**

## Westmoreland County Airport Authority

Mr. Palmer announced the airport's total economic impact, as recalculated by the state Department of Transportation Bureau of Aviation, has risen to nearly \$200 million annually. Press release attached.

**Adjournment** – There being no further business,

Upon the motion of Mr. Gera, seconded by Mr. Scanlon, the meeting was adjourned at 9:10 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

**Tuesday, June 14, 2016, at 9 a.m. at Arnold Palmer Regional Airport**

Minutes respectfully submitted by:

Dwayne Pickels  
Administrative Assistant

Approved by: Secretary