

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
November 11, 2014**

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, Nov. 11, 2014, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Oland Canterna led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Oland Canterna - Chairman
Edward Kilkeary, Sr. - Vice Chairman
Mark Gera
Samuel Scanlon
Paul Puleo
Janice Smarto

Also present were: Executive Director Gabriel E. Monzo, Sr.; Attorney Donald Snyder of McDonald, Snyder & Lightcap, authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Donald “Doc” Giffin, representing Arnold Palmer; reporters Nick Cammuso of the Latrobe Bulletin and Stacey Federoff of the Tribune Review; pilot Valetta Mowry; Stephen Hammel of Michael Baker Engineering and authority administrative staff Linda Brasile and Dwayne Pickels.

A moment of silence was held in observance of Veteran’s Day.

Public Comment - None

Approval of Minutes

Upon the motion of Mr. Kilkeary, seconded by Mr. Puleo, minutes of the Oct. 14, 2014, Regular Meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer’s Report by Mrs. Smarto

Mrs. Smarto reviewed financial statement, expenses disbursed and accounts payable for October, 2014, for Arnold Palmer Regional Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Gera, the financial statement, expenses disbursed and accounts payable for October, 2014, for Arnold Palmer Regional Airport were unanimously approved (copies attached).

Rostraver Airport Treasurer’s Report by Mrs. Smarto

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Mrs. Smarto reviewed financial statement, expenses disbursed and accounts payable for October, 2014, for Rostraver Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Gera, the financial statement, expenses disbursed and accounts payable for October, 2014, for Rostraver Airport were unanimously approved (copies attached).

Engineer's Report - by Mr. Kunselman

ARNOLD PALMER REGIONAL AIRPORT

Parallel Taxiway Rehabilitation FAA Project No. 3-42-0050-47-2014

Mr. Kunselman said the project will consist of rehabilitation of sections of the parallel taxiway to Runway 5-23. Grant funding has been awarded by the Federal Aviation Administration and a pre-construction meeting was held on Sept. 3, 2014. Anticipated Notice To Proceed is set for Spring, 2015.

Public Safety Building

Mr. Kunselman said the project is substantially complete. A final inspection was held on July 15 and contractors are completing the last 5% of punch list items, particularly landscaping.

Airport Master Plan - FAA Project 3-42-0050-044-2013

Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013

Mr. Kunselman said work is wrapping up on alternatives analysis and continuing on environmental overview, sustainability, terminal building planning and programing and financial analysis and airport layout plans.

Main Terminal Apron Rehabilitation - FAA Project No. 3-42-0050-48-2014

Mr. Kunselman said work is substantially complete. Final inspection is scheduled for Monday, Nov. 24, 2014.

ROSTRAVER AIRPORT:

Obstruction Removal - FAA Project No. 3-42-0061-021-2013

Plats are being generated for properties with identified obstructions for use by the appraisers, Mr. Kunselman said, noting additional funding is being discussed with the FAA.

Hangar Apron Rehabilitation - FAA Project No. 3-42-0061-22-2014

Mr. Kunselman said the project is substantially complete and a final inspection is set for Monday, Nov. 24, 2014.

Mr. Monzo presented a supplemental engineering agreement with GAI Consultants for work completed on the PennDOT V-10 project, which will include a new traffic feature that will call for relocation of the main airport access road. The supplemental agreement increases engineering costs for the project from \$11,719.80 to \$18,822.96, an increase of \$7,103.16.

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Upon the motion of Mrs. Smarto, seconded by Mr. Gera, the supplemental engineering agreement in the amount listed above was unanimously approved.

Promotions/PR/Events Committee -

Mr. Monzo reported that a Blue Angels advance team will arrive at the airport on Tuesday, Nov. 25, 2014, to review plans for the team's performance at the 2015 Air Show, which will be held Saturday and Sunday, June 20 and 21.

Requisitions - Mr. Pickels reviewed the requisitions for October, 2014.

Arnold Palmer Regional Airport

Latrobe Project 44-13 (Master Plan Update) Requisition No. 13, totaling \$10,947.50;
Latrobe Project 46-13 (Sustainability Master Plan) Requisition No. 10, totaling \$19,723.85;
Latrobe Project 47-14 (Rehab Parallel Taxiway) Requisition No. 3, totaling \$1,294.15;
Latrobe Project 48-14 (Rehab Main Apron) Requisition No. 3, totaling \$72,337.96;
Latrobe Project PSB-001 (Public Safety Building) Requisition No. 27, totaling \$857.12

Rostraver Airport

Rostraver Project 22-14 (Hangar 102 Apron Rehab) Requisition No. 3, totaling \$8,221.33

Special Projects Account No. 7110075814

Requisition No. 140, totaling \$28,516.49

Upon the motion of Mr. Gera, seconded by Mr. Puleo, requisitions for October, 2014, were unanimously approved (copies attached).

Solicitor's Report - Don Snyder

Mr. Snyder reported that the authority's latest bond issue was successfully closed at the end of October.

Executive Director's Report

Mr. Monzo reported that a ribbon cutting ceremony will be held Friday, Nov. 14, 2014, at the newly completed Public Safety Building, located along Route 981, just south of the main airport entrance. "I can't say enough about this project. This is something we've been working on since 1985. We are real happy to have this. A lot of different agencies came together to make this happen."

Mr. Monzo said airport maintenance personnel are finalizing preparations for winter operations.

Mr. Monzo also reviewed plans for the new recycling initiative that will get underway at both airports in November. The initiative is one of the recommendations being compiled in the authority's ongoing Sustainability Master Plan.

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Chairman's Report - Mr. Canterna

Mr. Canterna distributed new committee assignments and commented on the upcoming Las Vegas flights, which will start in mid-April, 2015. The flights will be non-stop daily.

Mr. Canterna also congratulated all veterans and thanked them for their service.

Adjournment – There being no further business,

Upon the motion of Mr. Puleo, seconded by Mr. Gera, the meeting was adjourned at 9:22 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, Dec. 9, 2014, at 11 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by:

Secretary