

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
October 11, 2016**

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, October 11, 2016, at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

In the absence of Authority Chairman Arnold Palmer, who passed away on Sept. 25, 2016, Authority Secretary Samuel Scanlon led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Samuel Scanlon - Secretary
Paul Puleo - Treasurer
Donald Rossi - Asst. Secretary/Treasurer
Edward Kilkeary Sr.
Mark Gera
P. Richard Ridilla
Vincent Finoli

Also present were: Gabriel E. Monzo, Sr., Executive Director; Attorney Daniel Hewitt of McDonald Snyder P.C., authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Donald “Doc” Giffin, representing Mr. Palmer; Robert Demangone, reporters Joe Napsha of the Tribune Review, Nick Cammuso of the Latrobe Bulletin and Sean Myers of WHJB; pilot Valetta Mowry; authority administrative staff Linda Brasile and Dwayne Pickels.

Mr. Scanlon called for a moment of silence for Arnold Palmer and Oland “Dodo” Canterna, who also recently passed away.

Mr. Scanlon called forth the family of Mr. Canterna, including his wife, Shirley, and daughters Lisa, Marcie and Patricia. Mr. Monzo presented them with an ornamental clock inscribed with Mr. Canterna’s name and “for exemplary service to the Westmoreland County Airport Authority.”

“Dodo spent a lot of time out here. He really liked the work that he did with the airport,” his wife, Shirley Canterna, said. “We all miss him.”

Public Comment - none

Approval of Minutes

Upon the motion of Mr. Rossi, seconded by Mr. Ridilla, the minutes from the Sept. 13, 2016, meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer's Report

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for September, 2016, for Arnold Palmer Regional Airport.

Upon the motion of Mr. Rossi, seconded by Mr. Gera, financial statement, expenses disbursed and accounts payable for September, 2016, for Arnold Palmer Regional Airport were unanimously approved.

Rostraver Airport Treasurer's Report

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for September, 2016, for Rostraver Airport.

Upon the motion of Mr. Rossi, seconded by Mr. Gera, financial statement, expenses disbursed and accounts payable for September, 2016, for Rostraver Airport were unanimously approved.

Engineer's Update Report - by Mr. Kunselman

ARNOLD PALMER REGIONAL AIRPORT

Airport Master Plan - FAA Project 3-42-0050-044-2013

Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013

Mr. Kunselman reported that responses to the FAA's comments have been submitted to the FAA, and are currently pending review.

Acquire Security Equipment (BOA ADP-2015-00023)

Work is underway, the engineer reported.

Rehabilitate Parallel Taxiway (Apron to RW5 end) - FAA Project 3-42-0500-50-2016

A pre-construction meeting was held on Sept. 1, 2016, and work is tentatively planned to begin in the spring of 2017, Mr. Kunselman said.

Expand Terminal Parking - FAA Project 3-42-0500-51-2016

Mr. Kunselman reported that a pre-construction meeting was held on Sept. 1, 2016, and work is tentatively planned to begin on October 17, 2016.

Terminal Addition

Mr. Kunselman said design of the project is proceeding as directed.

ROSTRAVER AIRPORT:

Obstruction Removal - FAA Project No. 3-42-0061-023-2015

The engineer reported that the first phase of work has been completed. The project is scheduled to re-start next month.

Rehabilitate GA Taxiways - FAA Project 3-42-0061-24-2016

Mr. Kunselman reported that a pre-construction meeting was held Sept. 1, 2016, and construction is tentatively planned to begin on October 17, 2016.

Promotions/PR/Events Committee Report

Mr. Rossi presented a proposed cover for the 2017 air show program that will feature Mr. Palmer and make the June 24 and 25, 2017, show a tribute to the late golf legend and authority chairman. "We think it's fitting," Mr. Rossi said.

Requisitions - Mr. Pickels reviewed the requisitions for August, 2016.

Arnold Palmer Regional Airport

Latrobe Project 50-16 (Rehab Parallel TW apron to RW5 end) Requisition No. 2, totaling \$10,198.43.

Latrobe Project 51-16 (Expanded Terminal Parking) Requisition No. 2, totaling \$4,843.89.

Latrobe ADP AA-00023 (Security Improvements/Construct Access Road) Requisition No. 4, totaling \$95,925.41.

Latrobe Bond Fund 2014 Construction Fund Deposit Requisition No. 8, totaling \$10,789.16.

Rostraver Airport

Rostraver ADP-2015-West.Co. AA-00040 (Acquire SRE) Requisition No. 2, totaling \$463.14.

Special Projects Account No. 7110075814

Requisition No. 163, totaling \$33,861.26.

Upon the motion of Mr. Rossi, seconded by Mr. Kilkeary, requisitions for September, 2016, were unanimously approved.

Executive Director's Report - Mr. Monzo reported that about 60 corporate aircraft descended upon Arnold Palmer Regional Airport last week to deliver attendees to the memorial service for Mr. Palmer that was held at St. Vincent Basilica. "We planned for that, had briefings with the FBOs and talked about everyone coming together for a good cause. The whole project went off without a hitch. Everyone wanted to make it right, and it was just unbelievable...I think that Mr. Palmer would have been proud of us," he said.

Mr. Kilkeary noted: "It was a like a ballet. Both of the FBOs and the tower did a magnificent job."

"The impossible was made possible," Mr. Rossi added.

Chairman's Report - Mr. Scanlon extended condolences to Mr. Giffin. "I know you were very close to Arnie and have a long history with him. I'm chairing this meeting because of Arnie's absence. But I can tell you that Mr. Palmer made me feel comfortable here almost immediately... he smiled and it really put me at ease...I was very proud have known him."

Westmoreland County Airport Authority

Mr. Scanlon also credited Mr. Monzo for the operations at the airport during the memorial service. “You hit it out of the park.”

Adjournment – There being no further business:

Upon the motion of Mr. Puleo, seconded by Mr. Kilkeary, the meeting was unanimously adjourned at 9:15 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, Nov. 8, 2016, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by: Secretary