

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
October 14, 2014**

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, Oct. 14, 2014, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Oland Canterna led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Oland Canterna - Chairman
Donald Rossi -Treasurer
Mark Gera
Arnold Palmer
Paul Puleo
P. Richard Ridilla

Also present were: Executive Director Gabriel E. Monzo, Sr.; Attorney Daniel Hewitt of McDonald, Snyder & Lightcap, authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Donald “Doc” Giffin, accompanying Arnold Palmer; reporters Nick Cammuso of the Latrobe Bulletin and Stacey Federoff of the Tribune Review; pilot Valetta Mowry; Anthony Ferrante and authority administrative staff Linda Brasile and Dwayne Pickels.

Mr. Canterna and the board presented an engraved glass plaque to Mr. Ferrante in recognition of his 25 years of service on the authority board.

A plaque will also be presented to the family of former board member John Finrock, who also served energetically for more than 20 years, and served as a fighter pilot in World War II, flying P-38 Lightning aircraft, Mr. Gera said.

Public Comment - None

Approval of Minutes

Upon the motion of Mr. Rossi, seconded by Mr. Ridilla, minutes of the Sept. 9, 2014, Regular Meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer’s Report by Mr. Rossi

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for September, 2014, for Arnold Palmer Regional Airport.

Upon the motion of Mr.Gera, seconded by Mr. Puleo, the financial statement, expenses disbursed and accounts payable for September, 2014, for Arnold Palmer Regional Airport were unanimously approved (copies attached).

Rostraver Airport Treasurer's Report by Mrs. Smarto

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for September, 2014, for Rostraver Airport.

Upon the motion of Mr. Gera, seconded by Mr. Ridilla, the financial statement, expenses disbursed and accounts payable for September, 2014, for Rostraver Airport were unanimously approved (copies attached).

Engineer's Report - by Mr. Kunselman

ARNOLD PALMER REGIONAL AIRPORT

Parallel Taxiway Rehabilitation FAA Project No. 3-42-0050-47-2014

Mr. Kunselman said the project will consist of rehabilitation of sections of the parallel taxiway to Runway 5-23. Grant funding has been awarded by the Federal Aviation Administration and a pre-construction meeting was held on Sept. 3, 2014. However, the decision was made to postpone the start of work until spring, 2015, due to the late issuance of the grant, low temperatures and the need to perform night work. "We decided that we'd get a better project in the spring," he said.

Public Safety Building

Mr. Kunselman said the project is complete. Contractors are working on final punch list items.

Airport Master Plan - FAA Project 3-42-0050-044-2013

Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013

Mr. Kunselman said work is wrapping up on alternatives analysis and continuing on environmental overview, sustainability and the terminal building planning and programming sections of the plan. Work is starting on the financial analysis and airport layout plans.

Main Terminal Apron Rehabilitation - FAA Project No. 3-42-0050-48-2014

Mr. Kunselman said work is complete. Final inspection will be scheduled for later this month.

ROSTRAVER AIRPORT:

Obstruction Removal - FAA Project No. 3-42-0061-021-2013

Plats are being generated for properties with identified obstructions for use by the appraisers.

Hangar Apron Rehabilitation - FAA Project No. 3-42-0061-22-2014

Mr. Kunselman said the project is underway and expected to be completed later this month.

Requisitions - Mr. Pickels reviewed the requisitions for October, 2014.

Arnold Palmer Regional Airport

Latrobe Project 44-13 (Master Plan Update) Requisition No. 12, totaling \$77,332.68;

Latrobe Project 46-13 (Sustainability Master Plan) Requisition No. 9, totaling \$42,470.36;

Latrobe Project 47-14 (Rehab Parallel Taxiway) Requisition No. 2, totaling \$4,884.53;

Westmoreland County Airport Authority

Latrobe Project 48-14 (Rehab Main Apron) Requisition No. 2, totaling \$919.36;
Latrobe Project PSB-001 (Public Safety Building) Requisition No. 26, totaling \$43,501.69;
Latrobe ADP-2013-WCAA-00056 (Acquire Field Maint Equip) Requisition No. 2, \$24,535.20.

Rostraver Airport

Rostraver Project 21-13 (Obstruction Removal Ph.I) Requisition No. 10, totaling \$25,450.77
Rostraver Project 22-14 (Hangar 102 Apron Rehab) Requisition No. 2, totaling \$1,202.36

Special Projects Account No. 7110075814

Requisition No. 139, totaling \$39,761.22

Upon the motion of Mr. Gera, seconded by Mr. Rossi, requisitions for September, 2014, were unanimously approved (copies attached).

Solicitor's Report - Dan Hewitt

Mr. Hewitt recommended that a proposed extension of a concession agreement with Vee Neal Aviation be turned over to the property committee for review.

Executive Director's Report

Mr. Monzo reported that Mutual Aid Ambulance will hold an update on the Ebola virus with airport emergency responders at the Public Safety Building at the airport. "This is nothing out of the ordinary, it's just a precaution on our part," Mr. Monzo said.

Mr. Monzo also reported on the Oct. 1, 2014, crash at Rostraver Airport that claimed the life of tenant David Charletta, 62, of Sewickley Township. "It wasn't a very good outcome, but I truly have to commend all of the people who mustered all of the help," he said, noting the crash is still under investigation by the Federal Aviation Administration.

Mr. Monzo also reported that a request has been sent to state Sen. Kim Ward to incorporate a \$5 million new Capital Budget line item in the state transportation bill to fund upcoming terminal improvements. The request was based upon a recommendation from the PennDOT Bureau of Aviation.

Mr. Monzo also noted that a recycling initiative will get underway at both airports in November. The initiative is one of the recommendations being compiled in the authority's ongoing Sustainability Master Plan. A press release outlining the recycling plan was distributed and attached to these minutes.

Chairman's Report - Mr. Canterna

Mr. Canterna asked Mr. Monzo to report on the new gravel parking lot that was installed last week near the airport's main entrance.

Westmoreland County Airport Authority

Mr. Monzo said the purpose of the lot is to handle overflow parking that is anticipating in the spring, during the Spring Break timeframe, with the addition of Tampa and Fort Myers flights, which start in December and end in April, while Myrtle Beach flights return in February.

Mr. Canterna and the board also congratulated Doc Giffin, who will be receiving the 2014 Community Service Award tonight from the Greater Latrobe Laurel Valley Community Chamber of Commerce.

Adjournment – There being no further business,

Upon the motion of Mr. Gera, seconded by Mr. Ridilla, the meeting was adjourned at 9:32 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, Nov. 11, 2014, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by:
Secretary