



Westmoreland County Airport Authority

**Westmoreland County Airport Authority
Committee and Regularly Scheduled Meeting
Jan. 12, 2010**



Committee Meeting

Authority Chairman Anthony Ferrante called the committee meeting to order at 8:35 a.m.

Authority Administrative Assistant Dwayne Pickels reviewed the 2009 Year in Review report (copy attached).

Executive Director Gabe Monzo introduced Dennis DiPerna, president and owner of Point Security, who presented awards to two Point officers stationed at Arnold Palmer Regional Airport.

Mr. DiPerna noted that Point has been the security provider for the authority for about 14 years. The company now numbers more than 250 employees. Of that number, **Officer Roy Grimm** was selected to receive the company's **Officer of the Year Award**. "The competition was pretty stiff, because we have some really great people," Mr. DiPerna said. "But our committee felt that one officer was head and shoulders above the rest, and that's the gentleman that I'm going to honor in front of you here this morning. Roy has been here nearly 14 years and he represents you and me in a very positive way. He and has the respect and admiration of everyone he works with and he has been a role model for the other officers."

Officer Grimm was presented with a plaque and a \$200 U.S. Savings Bond.

"He has done a great job for us, and we really do appreciate it," Mr. Monzo said.

Mr. DiPerna also presented the company's **Presidents Award** to **Capt. Brian Torok**, who has served as security chief at Arnold Palmer Regional Airport since 2000 and holds the highest rank in the company.

"We have about 12 or 13 site supervisors and they are some of the best people in the business. There is not a doubt in my mind that Brian is first among them," Mr. DiPerna said. During his tenure at the airport, "Brian has worked through some really tough issues and it gave everyone a chance to see his planning and organizational and leadership skills. He's one of the finest young gentlemen I think I have ever met."

Mr. DiPerna noted that this was only the second time in 15 years that the Presidents Award has been given. Capt. Torok also received a \$500 U.S. Savings Bond.

"Brian has been around for quite a while and he has gone through a lot with us," Mr. Monzo added. "We certainly appreciate the work he does."

The authority commended and extended its thanks to the officers for their dedicated service.



Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, Jan. 12, 2010, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Anthony Ferrante led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Anthony Ferrante - Chairman
R. Geraldine Drake - Vice Chairwoman
Donald Rossi - Secretary
Oland Canterna - Asst. Secretary/Treasurer
Janice Smarto

Also present were: Authority Executive Director Gabe Monzo; Attorney Donald Snyder of McDonald, Snyder & Lightcap, authority solicitor; Edward Nasuti of Lee-Simpson Associates, authority engineer; Donald “Doc” Giffin, representing Arnold Palmer; reporter Dan Scifo of the Latrobe Bulletin; pilot Valetta Mowry; Dan Kilkeary of LJ Aviation; and authority administrative staff Linda Brasile, Lorraine Polinsky and Dwayne Pickels.

Approval of Minutes

Upon the motion of Ms. Drake, seconded by Mrs. Smarto, minutes from the Dec. 15, 2009, committee and regular meetings were unanimously approved.

Public Comments – Valetta Mowry commended airport maintenance personnel for their efforts in keeping up with the heavy and long-lasting snowfall in January.

Reorganization

Based upon the recommendation of the authority’s Nominating Committee, the following slate of officers was considered:

Chairwoman - R. Geraldine Drake
Vice Chairman - Donald Rossi
Secretary - John Finfrock
Treasurer - Oland Canterna
Asst. Secretary/Treasurer - Janice Smarto

Upon the motion of Mrs. Smarto, seconded by Mr. Canterna, the slate of officers recommended by the nominating committee was unanimously approved.



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The authority also considered the nominating committee's recommendation for professional service providers for 2010, as follows:

Solicitor - McDonald, Snyder & Lightcap
Engineer of Record - Lee-Simpson Associates
Bond Counsel - Lynch & Lynch
Depository - First Commonwealth and Commercial Bank
Investment Banker - PNC Financial Services
Independent Auditor - Sarp & Co.

Upon the motion of Mrs. Smarto, seconded by Ms. Drake, the professional service providers recommended by the nominating committee were unanimously approved.

Ms. Drake assumed the chair and called for the **Arnold Palmer Regional Airport Treasurer's Report** by Mr. Canterna. Mr. Canterna reviewed financial statement, expenses disbursed and accounts payable for December, 2009, for Arnold Palmer Regional Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Ferrante, financial statement, expenses disbursed and accounts payable for December, 2009, for Arnold Palmer Regional Airport were unanimously approved (copies attached).

Rostraver Airport Treasurer's Report by Mr. Canterna. Mr. Canterna reviewed financial statement, expenses disbursed and accounts payable for December, 2009, for Rostraver Airport.

Upon the motion of Mr. Ferrante, seconded by Mrs. Smarto, financial statement, expenses disbursed and accounts payable for December, 2009, for Rostraver Airport were unanimously approved (copies attached).

Chairman's Report – "I would like to say that I appreciate this job and I'm pleased to be here," Ms. Drake said.

Committee Reports

Mr. Ferrante said a meeting will be held in February with FAA officials to continue planning the Wings Weekend event at Arnold Palmer Regional Airport in September.

Ms. Drake then distributed a list of committee appointments for 2010 (copy attached to minutes).



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Engineer's Report by Edward Nasuti

Arnold Palmer Regional Airport Upgrade MALSR - Contract No. 94

Mr. Nasuti reported that the contractor, Dave Kronenwetter, has completed all punch list items "possible at this time. There is still some final seeding and grading to do, which will take place this spring and we anticipate accepting the project as complete at that time," he said.

Upgrade Terminal Utilities - Contracts No. 95

A final inspection was held Dec. 18, 2009. Contractor Dave Kronenwetter is completing punch list items and has submitted a change order, Mr. Nasuti said. "Basically that project consisted of relocating the power supply and panels to the restaurant to the first floor of the terminal building," he said, noting that Change Order No. 1 for additional work totaled \$5,560.46, with the authority's share totaling \$150.

Upon the motion of Mr. Rossi, seconded by Mr. Ferrante, Change Order No. 1 totaling \$5,560.46 to Dave Kronenwetter Electric was unanimously approved (copy attached).

Airport Entrance Sign - Contract No. 96

While installation is complete and the sign is operating, Institutional Specialties Inc. has not yet submitted final documentation needed to release final payment, Mr. Nasuti said.

Acquire ARFF Vehicle - Contract No. 98

Mr. Nasuti reported that the new ARFF vehicle continues to be fabricated and assembled at Oskosh Corporation's facilities in Wisconsin. Delivery is anticipated later in 2010.

Rehabilitate Main Access Road

Construction under Contract No. 86 was completed by Michael Facciano Contracting Inc. of Pittsburgh in the fall of 2009. "We are currently working on preparation of plans and contract documents for the final phase of construction for that project and should be ready to go to bid later this month," Mr. Nasuti said. "We will also be meeting with FAA later this month with airport management to determine what the funding sources and procedures are going to be this year. Depending upon how much money is going to be available, that will determine what projects will be done and when."

Latrobe Aviation Office Demolition

This project has been advertised and bids will be received on Feb. 5, 2010, at 11 a.m. Results and a recommendation will be presented to authority at the February meeting.



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Mr. Nasuti also requested permission to advertise for bids for crack sealing and re-marking on Runway 5-23, one the the proposed AIP projects for 2010. “We’re anticipating that FAA is going to tell us that the authority has to be in a position to open bids by the end of February in order to accept AIP funding,” he said.

Upon the motion of Mr. Canterna, seconded by Mr. Rossi, permission to advertise for bids for crack sealing and re-marking on Runway 5-23 was unanimously approved.

Rostraver Airport

Rehabilitate Parallel Taxiway Lighting and Signs (Phase III) - Contract No. 19

Work is on hold for the winter. Tech Services Inc. is expected to complete the work in the spring when the weather improves, Mr. Nasuti said.

Sand Storage Building Utilities Upgrade

“We would also like permission to advertise for bids for this 2010 project, as well,” he added.

Upon the motion of Mr. Rossi, seconded by Mr. Canterna, permission to advertise for bids for the Sand Storage Building project was unanimously approved.

A discussion ensued pertaining to the ILS at Arnold Palmer Regional Airport.

Requisitions by Mr. Pickels

Mr. Pickels reviewed the requisitions for January, 2010.

Arnold Palmer Regional Airport (Latrobe) - Project 33-09 Requisition No. 10, totaling \$39,925.38; ACB-2008-WESTMORELAND CO AA-00003 (Corporate Hangar Area, Capital Budget Project) Requisition No. 11, totaling \$37,759.05.

Rostraver Airport – Project 13-08 Requisition No. 13, totaling \$691.19.

Construction Fund Investment Account (Series 2009) Requisition No. 18, totaling \$45,468.86.

First Commonwealth - Account No. 7110075814 - Requisition No. 78, totaling \$806.88.

Upon the motion of Mr. Rossi, seconded by Mr. Canterna, requisitions for January were unanimously approved (copies attached).

Solicitor’s Report by Donald Snyder

Mr. Snyder had no report.



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Executive Director's Report by Gabe Monzo

Mr. Monzo asked for acceptance of a federal grant amendment for the 2007 Runway 5-23 Improvement Phase IV project totaling \$15,960. "We had applied for this over a year ago and the FAA has now granted it."

Upon the motion of Mrs. Smarto, seconded by Mr. Ferrante, the grant amendment totaling \$15,960 for AIP Project 3-42-0050-032-2007 Improve Runway 5-23, Phase IV, was unanimously approved.

Mr. Monzo also reported that, to date, airport maintenance personnel have dealt with 42.5 inches of snow so far this season. "We are very proud of the job that they have done keeping the runway in condition for use. I can't say enough about the staff here and at Rostraver and the job that they have done."

"We all know the job they do," added Dan Kilkeary of LJ Aviation. "This airport has the best snow removal crew in the country."

Mr. Monzo also reported that the authority's 2010 operating budget has been approved by the county commissioners.

Control Tower Report by Dwayne Pickels

Mr. Pickels reported that there were 1,566 aircraft operations at Arnold Palmer Regional Airport in July. The figures are included in the 2009 Year in Review report attached to these minutes.

Unfinished Business – None

New Business – Mr. Canterna congratulated outgoing chairman Mr. Ferrante "for the job he had done over the past two years."

Adjournment – There being no further business, upon the motion of Mrs. Smarto, seconded by Mr. Ferrante, the meeting was adjourned at 9:35 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, Feb. 9, 2010, at 8:30 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by:

Secretary