



Westmoreland County Airport Authority

Westmoreland County Airport Authority
Regularly Scheduled Meeting
July 12, 2011



Westmoreland County Airport Authority

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, July 12, 2011, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman R. Geraldine Drake called the meeting to order and led the Pledge of Allegiance. Ms. Drake then directed that the following members be recorded as present:

R. Geraldine Drake - Chairman
Donald Rossi - Vice Chairman
Oland Canterna - Treasurer
Anthony Ferrante
Mark Gera
Janice Smarto
Arnold Palmer

Also present were: Authority Executive Director Gabe Monzo; Attorney Donald Snyder of McDonald, Snyder & Lightcap, authority solicitor; Edward Nasuti of Lee-Simpson Associates, authority engineer; Palmer Tower Chief Greg Retallick; Donald “Doc” Giffin, aide to Mr. Palmer; reporters Marie McCandless of the Latrobe Bulletin and Cody Francis of the Tribune-Review; Rostraver tenant Dennis Yerkey and visitor Ivan Livi; airline Manager Jeff Minkovich and authority administrative staff Linda Brasile and Dwayne Pickels.

Approval of Minutes

Upon the motion of Mr. Canterna, seconded by Mr. Ferrante, minutes of the June 14, 2011, regular meeting were unanimously approved.

Public Comments – None

Arnold Palmer Regional Airport Treasurer’s Report by Mr. Canterna

Mr. Canterna reviewed financial statement, expenses disbursed and accounts payable for June, 2011, for Arnold Palmer Regional Airport.

Upon the motion of Mr. Ferrante, seconded by Mr. Gera, financial statement, expenses disbursed and accounts payable for June, 2011, for Arnold Palmer Regional Airport were unanimously approved (copies attached).



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Rostraver Airport Treasurer's Report by Mr. Canterna

Mr. Canterna reviewed financial statement, expenses disbursed and accounts payable for June, 2011, for Rostraver Airport.

Upon the motion of Mr. Gera, seconded by Mr. Ferrante, financial statement, expenses disbursed and accounts payable for June, 2011, for Rostraver Airport were unanimously approved (copies attached).

Chairman's Report

Ms. Drake had no report.

Committee Reports

Mr. Ferrante said an Air Show meeting was held last Wednesday.

*An Executive Session was called at 9:07 a.m. to discuss real estate issues.
The meeting reconvened at 9:24 a.m.*

Engineer's Report by Ed Nasuti of Lee-Simpson Associates

Arnold Palmer Regional Airport

ARFF Building Construction - Contract No. 102 - FAA Project 38-10

A substantial completion inspection was held on June 24, 2011. The authority has taken occupancy of the building and the engineer is working with the contractor, Trinity Contracting, to finalize the project, Mr. Nasuti said. Final acceptance is anticipated at the August meeting.

Expand Terminal Parking - FAA Project No. 3-42-0500--039-2011 and Access Road Improvements - FAA Project No. 3-42-0050-34-2009

These projects have been combined into one construction project and bids were opened July 7, 2011. The lowest of several bids received, from Derry Construction Co., totaled \$1,025,776.80, Mr. Nasuti said. However, he recommended that award of the contract be tabled until the August meeting to determine whether the authority wishes to pursue this project or another project with its AIP entitlement funds this year.

Upon the motion of Mr. Ferrante, seconded by Mr. Rossi, award of the project was tabled unanimously.

MALSR Phase 2 - FAA Project No. 3-42-0050-037-2010

Work continues on design and coordination with FAA Facilities, Mr. Nasuti reported. The schedule is to bid the additional MALSR work in 2012.



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Public Safety Building

Mr. Nasuti reported that bids were also opened for this project on July 7, 2011, and recommended tabling the bids, which came in substantially higher than the engineer's estimate and project budget. "We would like the opportunity to work with airport management to determine whether we can receive additional funding for this project," he said.

Upon the motion of Mrs. Smarto, seconded by Mr. Canterna, bids for this project were tabled unanimously.

Aircraft Passenger Bridge

A pre-design meeting was held for the project on July 8, 2011. Alternatives considered including the addition of a second passenger bridge or modifications to the existing bridge.

Upon the motion of Mr. Rossi, seconded by Mr. Gera, authorization to design and advertise the Aircraft Passenger Bridge project was granted unanimously.

At Rostraver Airport:

Hangars - Contract No. 21

A final inspection was held on June 23, 2011, Mr. Nasuti said. Contractor Trinity Contracting is completing punch list items. Final acceptance is anticipated at the August meeting.

Snow Removal Equipment - FAA Project 3-42-0061-17-2010

Mr. Nasuti said the equipment has been delivered and a final inspection was held July 7, 2011. However, the contractor still needs to supply a carbide tip for the plow, he noted, withholding recommendation of final acceptance until that equipment is supplied.

Mowing and Snow Removal Equipment - ADP-2010-WCAA-00032

Mr. Nasuti reported that several pieces of the equipment for this project have been received, but we are still waiting on two pieces of equipment.

Construct GA Taxiways - FAA Project No. 3-42-0061-13-2008

Bids were received for this project June 30, 2011, Mr. Nasuti said, recommending awarding the contract to lowest of four bidders, Peter J. Caruso and Sons of Pittsburgh in the amount of \$111,048, subject to receipt of FAA and PennDOT BOA grants.

Upon the motion of Mrs. Smarto, seconded by Mr. Rossi, the contract for the project to Construct GA Taxiways at Rostraver Airport was awarded to Peter J. Caruso and Sons of Pittsburgh in the amount of \$111,048.



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Rehabilitate Parking Lot

Bids for this project were opened on July 7, 2011, Mr. Nasuti said, recommending awarding the contract to low bidder T.A. Robinson Asphalt Paving of Bridgeville in the amount of \$69,000.72, contingent upon receipt of PennDOT BOA funding.

Upon the motion of Mr. Ferrante, seconded by Mr. Canterna, the contract to Rehabilitate Public Parking at Rostraver Airport was unanimously awarded to T.A. Robinson Asphalt Paving of Bridgeville in the amount of \$69,000.72.

Requisitions by Mr. Pickels

Mr. Pickels reviewed the requisitions for July, 2011.

Arnold Palmer Regional Airport (Latrobe)

Project 37-10 Requisition No. 16, totaling \$140; Project 38-10 Requisition No. 10, totaling \$56,526.94; Latrobe ADP-2010-AA-00024 (Improve Terminal Equipment) Requisition No. 4, totaling \$6,876.23.

Rostraver Airport

Project 13-08 Requisition No. 24, totaling \$321.72; Rostraver ACB-2009-Westmoreland County AA-00001 Requisition No. 9, totaling \$71,834.72; Rostraver ADP-2010-AA-00032 (Acquire Mowing and SRE Equipment) Requisition No. 4, totaling \$85.

First Commonwealth - Account No. 7110075814

Requisition No. 97, totaling \$110,410

Upon the motion of Mr. Ferrante, seconded by Mr. Canterna, requisitions for July, 2011, were unanimously approved (copies attached).

Solicitor's Report by Donald Snyder

Mr. Snyder reported that there has been a slight change in the Unity Fabrication Technology subdivision plan that was approved by the authority several months ago and recommended the authority accept the revised plan as amended.

Upon the motion of Mr. Gera, seconded by Mr. Canterna, the amended plan was accepted unanimously.

Executive Director's Report by Gabe Monzo



Westmoreland County Airport Authority

Mr. Monzo reported that a truck recently drove through the airport's perimeter fence near the rotating beacon. A \$3,600 quote was received to repair the fence, which will be covered by the airport's insurance company. The insurance carrier will pursue reimbursement from the driver of the vehicle, who left the truck at the scene. In the meantime, the fence has been repaired enough to keep perimeter security intact, he said.

Mr. Monzo also reported that two quotes have also been received to repair the entrance sign at Rostraver Airport, which has fallen into disrepair. Skuta Signs bid \$6,803 and Pierre Ludi Advertising Co.'s proposal total \$3,750.

Upon the motion of Mr. Rossi, seconded by Mr. Ferrante, Pierre Ludi Advertising Co. of Rostraver was unanimously authorized to proceed with repairs to the sign at Rostraver Airport in the amount of \$3,750.

Mr. Monzo also presented a proposal from Skuta Signs to raise the two-sided LED sign at Arnold Palmer Regional Airport in Unity Township by several feet to enhance its visibility from Routes 30 and 981 at a cost of \$2,575.

Upon the motion of Mr. Rossi, seconded by Mr. Canterna, Skuda Signs was unanimously authorized to proceed with raising of the LED sign at a cost of \$2,575.

Maintenance has repaired several gates and mowers over the past month. Maintenance personnel also replaced a regulator and 70 taxiway lamps on the field following a surge during an electrical storm. "That was a morning storm, and by noon, they were back up and running, so those are some real kudos to the maintenance department," Mr. Monzo said. A sign was also damaged at the Bravo intersection, and that has been repaired, as well.

Control Tower Report by Dwayne Pickels

Mr. Pickels reported that there were 2,607 aircraft operations at Arnold Palmer Regional Airport in June, 2011 (copy attached to these minutes).

Air Service

Mr. Monzo noted that there have been 15,034 outbound passengers through the airport since Spirit Airlines started on Feb. 12, 2011. Counting inbound and outbound, nearly 30,000 people have passed through the airport.

Unfinished Business – None

New Business - None



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Adjournment – There being no further business, upon the motion of Mr. Gera, seconded by Mr. Canterna, the meeting was adjourned at 9:42 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, Aug. 9, 2011, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by: Secretary