



Westmoreland County Airport Authority

Westmoreland County Airport Authority
Regularly Scheduled Meeting
Oct. 11, 2011



Westmoreland County Airport Authority

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, Oct. 11, 2011, at 9 a.m. at Rostraver Airport in Rostraver Township, Pennsylvania, in accordance with notice given.

Authority Chairman R. Geraldine Drake called the meeting to order and led the Pledge of Allegiance. Ms. Drake then directed that the following members be recorded as present:

R. Geraldine Drake - Chairman
Oland Canterna - Treasurer
Anthony Ferrante

Also present were: Attorney Donald Snyder of McDonald, Snyder & Lightcap, authority solicitor; Edward Nasuti of Lee-Simpson Associates, authority engineer; and authority administrative staff Linda Brasile and Dwayne Pickels.

Due to the lack of quorum, no action was taken on agenda items.
All agenda items will be considered for ratification at the November meeting.

Discussion was held on the following matters:

Arnold Palmer Regional Airport Treasurer's Report by Mr. Canterna

Mr. Canterna reviewed financial statement, expenses disbursed and accounts payable for September, 2011, for Arnold Palmer Regional Airport.

Rostraver Airport Treasurer's Report by Mr. Canterna

Mr. Canterna reviewed financial statement, expenses disbursed and accounts payable for September, 2011, for Rostraver Airport.

2012 Tentative Budget

Mr. Monzo reported on the 2012 tentative budget, which was mailed to all board members and will be submitted to the county Department of Finance for review.

SCASD Grant

Mr. Monzo also reported that a \$200,000 grant has been secured from the U.S. Department of Transportation's Small Community Air Service Development program to support marketing for additional air service. He noted that the funding is only applicable to new service, and may not



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be used to support existing service to Myrtle Beach and Fort Lauderdale. “This should be a nice incentive for them (Spirit Airlines) to go ahead and add some new cities,” he said, noting that a number of state and federal lawmakers wrote letters of support for the grant application.

Chairman’s Report

Ms. Drake asked fellow members to take note of the new sign and the garden at the entrance to Rostraver Airport.

2010 Air Show

Mr. Monzo reported that the 2010 Air Show “did not bust the bank. We paid the bills and the proceeds from the event paid for the performers and we also gave \$2,500 to the Leukemia and Lymphoma Society.” The local fire departments, who provided parking services, raised \$5,000. “It was a great show.”

Engineer’s Report by Ed Nasuti of Lee-Simpson Associates

Arnold Palmer Regional Airport

ARFF Building Construction - Contract No. 102 - FAA Project 38-10

The project is complete, Mr. Nasuti reported, recommending that the authority ratify acceptance of the project at its next regular meeting.

Expand Terminal Parking and Access Road Improvements - FAA Project No. 3-42-0500-039-2011 The engineer reported that Derry Construction Co., has begun work on the project and is expected to complete within the allotted 75 days.

MALSR Phase 2 - FAA Project No. 3-42-0050-037-2010

Work continues on design and coordination with FAA Facilities, Mr. Nasuti reported. The schedule is to bid the additional MALSR work in 2012.

Public Safety Building

Mr. Nasuti reported that bids came in substantially higher than the engineer’s estimate and project budget and were rejected by the authority last month. The engineer has reworked the site and floor plans, which remain under review by the county Department of Public Safety, Mr. Nasuti said. “We are waiting for feedback from them at this point.”

Aircraft Passenger Bridge - FAA Project No. 3-42-0050-40-2011 - A pre-construction meeting was held with the contractor, BCS Construction Inc. of Altoona, and work is expected to get underway shortly, once materials are acquired.



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At Rostraver Airport:

Construct GA Taxiways - FAA Project No. 3-42-0061-18-2011

The engineer said contractor Peter J. Caruso & Sons Inc. of Pittsburgh is expected to be on site this week to start the project and will have 60 calendar days to complete the work.

Rehabilitate Public Parking

Contractor T.A. Robinson Asphalt Paving Inc. of Bridgeville has asked permission to delay the start of that project until the spring of 2012, and we would recommend concurrence in that request. The authority will consider ratifying that request at the November meeting.

Requisitions by Mr. Pickels

Mr. Pickels reviewed the requisitions for October, 2011.

Arnold Palmer Regional Airport (Latrobe)

Project 38-10 Requisition No. 13, totaling \$500; Latrobe ADP-2010-AA-00024 (Improve Terminal Equipment) Requisition No. 7, totaling \$403.62; Project 39-11 Requisition No. 1, totaling \$46,638.62; Project 40-11 Requisition No. 1, totaling \$13,863.37.

Rostraver Airport

Project 18-11 Requisition No. 1, totaling \$7,170.62; Rostraver ADP-2011-Westmoreland County AA-00005 (Rehab Public Parking) Requisition No. 1, totaling \$9,373.32.

First Commonwealth - Account No. 7110075814

Requisition No. 100, totaling \$19,438.53

Solicitor's Report by Donald Snyder - Mr. Snyder had no report.

Aircraft Traffic Report by Dwayne Pickels

Mr. Pickels reported that there were 2,639 aircraft operations at Arnold Palmer Regional Airport in September, 2011 (copy attached to these minutes).

Unfinished Business – None

New Business - None

Adjournment – There being no further business, the meeting was adjourned at 9:44 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, Nov. 8, 2011, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by: Secretary