



Westmoreland County Airport Authority

Westmoreland County Airport Authority
Regularly Scheduled Meeting
Sept. 13, 2011



Westmoreland County Airport Authority

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, Sept. 13, 2011, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman R. Geraldine Drake called the meeting to order and led the Pledge of Allegiance. Ms. Drake then directed that the following members be recorded as present:

R. Geraldine Drake - Chairman
Donald Rossi - Vice Chairman
Oland Canterna - Treasurer
Janice Smarto - Asst. Sec./Treas.
Anthony Ferrante
Mark Gera
Edward Kilkeary Sr.
Arnold Palmer

Also present were: Attorney Donald Snyder of McDonald, Snyder & Lightcap, authority solicitor; Edward Nasuti of Lee-Simpson Associates, authority engineer; Donald “Doc” Giffin, aide to Mr. Palmer; reporters Marie McCandless of the Latrobe Bulletin and Cody Francis of the Tribune-Review; pilot Valetta Mowry; and authority administrative staff Linda Brasile and Dwayne Pickels.

Approval of Minutes

Upon the motion of Mr. Ferrante, seconded by Mrs. Smarto, minutes of the Aug. 9, 2011, regular meeting were unanimously approved.

Public Comments – None

Arnold Palmer Regional Airport Treasurer’s Report by Mr. Canterna

Mr. Canterna reviewed financial statement, expenses disbursed and accounts payable for August, 2011, for Arnold Palmer Regional Airport.

Upon the motion of Mr. Ferrante, seconded by Mr. Kilkeary, financial statement, expenses disbursed and accounts payable for August, 2011, for Arnold Palmer Regional Airport were unanimously approved (copies attached).



Westmoreland County Airport Authority

Rostraver Airport Treasurer's Report by Mr. Canterna

Mr. Canterna reviewed financial statement, expenses disbursed and accounts payable for August, 2011, for Rostraver Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Kilkeary, financial statement, expenses disbursed and accounts payable for August, 2011, for Rostraver Airport were unanimously approved (copies attached).

Chairman's Report

Ms. Drake reported that the Air Show, held Aug. 20 and 21, "was wonderful."

Mr. Palmer concurred. "I thought it was great myself," he said.

Mr. Kilkeary noted that the parking went smoothly. The local volunteer fire companies that facilitated the parking "really did an excellent job," he said.

Mr. Rossi added that the Spirit Airlines flight during the show was an excellent highlight. "People just really thought that was great," Mr. Rossi said.

There was also some discussion about the possibility of holding another Air Show in June, 2012.

Engineer's Report by Ed Nasuti of Lee-Simpson Associates **Arnold Palmer Regional Airport**

ARFF Building Construction - Contract No. 102 - FAA Project 38-10

The project is complete, Mr. Nasuti reported.

The engineer presented a final change order for changes to the floor sealing system representing a deduction to the contract of \$5,847.25.

Upon the motion of Mr. Rossi, seconded by Mr. Canterna, Change Order No. 5 was approved unanimously in the amount of a \$5,947.25 deduction.

Mr. Nasuti also recommended that the authority assess liquidated damages in the amount of \$13,000 to Trinity Contracting due to the contractor's failure to complete the project within the agreed contract time. The project was completed 56 days past the allotted 180 days specified in the contract. The authority had previously granted a 30-day time extension. However, liquidated damages totaling \$500 per day, as specified in the contract, are recommended for the remaining 26 days, which the engineer said were unsubstantiated.

"These are actual real costs that the authority incurred," Mr. Nasuti said. "You are required to have us have a full-time resident inspector on the project for each day the contract time goes over, as well as additional engineering, legal and administrative costs, so these do represent actual real costs to the airport authority."



Westmoreland County Airport Authority

Upon the motion of Mr. Rossi, seconded by Mr. Canterna, the assessment of liquidated damages against Trinity Contracting in the amount of \$13,000 for 26 days at \$500 per day, as per the contract, was unanimously approved.

Expand Terminal Parking and Access Road Improvements - FAA Project No. 3-42-0500-039-2011 The engineer recommended awarding the contract to the low bidder, Derry Construction Co., in the amount of \$1,025,776.80. In addition, he asked that the authority approve a deduct change order to that project in amount of \$200,867.44. The change order is necessary to bring the projects into line with the funding available. It slightly reduces the number of parking spaces that will be created in the project.

Upon the motion of Mr. Ferrante, seconded by Mr. Rossi, the contract was awarded to Derry Construction in the amount of \$1,025,776.80, with the deduct Change Order No. 1 in the amount of \$200,867.44.

MALSR Phase 2 - FAA Project No. 3-42-0050-037-2010

Work continues on design and coordination with FAA Facilities, Mr. Nasuti reported. The schedule is to bid the additional MALSR work in 2012.

Public Safety Building

Mr. Nasuti reported that bids came in substantially higher than the engineer's estimate and project budget and were rejected by the authority last month. The engineer has reworked the site and floor plans, which have been reviewed by airport management and sent to the county Department of Public Safety for review, Mr. Nasuti said.

Aircraft Passenger Bridge - FAA Project No. 3-42-0050-40-2011 - The engineer recommended that the contract be awarded to low bidder BCS Construction Inc. of Altoona in the amount of \$221,579. Mr. Nasuti said the project includes raising the rotunda and front hydraulics of the bridge and constructing a switch-back access to the bridge to decrease the angle for entry. The project also calls for replacing part of the asphalt apron with concrete to eliminate sinking caused by the aircraft.

Upon the motion of Mr. Rossi, seconded by Mr. Canterna, the contract was awarded to BCS Construction Inc. of Altoona in the amount of \$221,579.

At Rostraver Airport:

Mowing and Snow Removal Equipment - ADP-2010-WCAA-00032

Mr. Nasuti reported that all of the equipment associated with this project has been received and recommended that the authority accept the project as complete.



Westmoreland County Airport Authority

Upon the motion of Mrs. Smarto, seconded by Mr. Canterna, the project was unanimously accepted as complete.

Construct GA Taxiways - FAA Project No. 3-42-0061-18-2011

The engineer recommended that the contract be awarded to Peter J. Caruso & Sons Inc. of Pittsburgh in the amount of \$111,048.80.

Upon the motion of Mr. Rossi, seconded by Mr. Canterna, the contract was unanimously awarded to Peter J. Caruso & Sons Inc. of Pittsburgh in the amount of \$111,048.80.

Rehabilitate Public Parking

The PennDOT BOA grant has been awarded, Mr. Nasuti said, recommending awarding the contract for the project to T.A. Robinson Asphalt Paving Inc. of Bridgeville in the amount of \$69,000.72.

Upon the motion of Mr. Rossi, seconded by Mr. Ferrante, the contract was awarded to T.A. Robinson Asphalt Paving of Bridgeville in the amount of \$69,000.72.

Committee Reports

Rostraver Committee - Ms. Drake reported that the new entrance sign has been erected at Rostraver Airport. "It looks very nice," she said.

Events Committee - Mr. Ferrante provided an update on the FAA Wings weekend training program to be held at Arnold Palmer Regional later this week.

Mr. Rossi reported that a final tally on the air show is anticipated next month. "All the feedback we received was generally positive," he said. "And what we heard the most was, 'glad to see that you're back.'"

Requisitions by Mr. Pickels

Mr. Pickels reviewed the requisitions for September, 2011.

Arnold Palmer Regional Airport (Latrobe)

Project 38-10 Requisition No. 12, totaling \$59,955.20; Latrobe ADP-2010-AA-00024 (Improve Terminal Equipment) Requisition No. 6, totaling \$375.91.

Rostraver Airport

Rostraver ACB-2009-Westmoreland County AA-00001 Requisition No. 11, totaling \$118; Rostraver ADP-2010-AA-00032 (Acquire Mowing and SRE Equipment) Requisition No. 6,



Westmoreland County Airport Authority

totaling \$147,677.86; Rostraver ADP-2010-WESTMORELAND COUNTY AA-00032 Requisition No. 7 totaling \$41,895/

First Commonwealth - Account No. 7110075814

Requisition No. 99, totaling \$200,400.73

Construction Fund - Account No. 7110322072

Requisition No. 1, totaling \$41,895

Upon the motion of Mr. Rossi, seconded by Mrs. Smarto, requisitions for September, 2011, were unanimously approved (copies attached).

Solicitor's Report by Donald Snyder

Mr. Snyder reported that motions were in order to ratify application for and to accept Airport Improvement Program grant funding for 2011 from the Federal Aviation Administration.

Upon the motion of Mr. Ferrante, seconded by Mr. Rossi, application was ratified for FAA AIP Project 3-42-0050-039-2011 to Rehabilitate Parking Lot and Rehabilitate Access Road, Phase V at Arnold Palmer Regional Airport and grant funding for the project in the amount of \$861,768 was accepted unanimously.

Upon the motion of Mr. Rossi, seconded by Mr. Kilkeary, application was ratified for FAA AIP Project 3-42-0050-040-2011 to Rehabilitate Terminal Building (passenger loading bridge) at Arnold Palmer Regional Airport and grant funding for the project in the amount of \$252,232 was accepted unanimously.

Upon the motion of Mr. Rossi, seconded by Mrs. Smarto, application was ratified for FAA AIP Project 3-42-0061-018-2011 for Construction of General Aviation Taxiways, Phase II, and Install Runway 8/26 Lighting (design) Phase I at Rostraver Airport and grant funding for the project in the amount of \$169,115 was accepted unanimously.

**An executive session was called at 9:34 a.m. to discuss real estate matters.
The board reconvened at 9:45 a.m.**

Executive Director's Report by Gabe Monzo

Mr. Monzo was not present due to an air service meeting in State College. In his absence, Mr. Pickels presented the maintenance department report, which attached to these minutes.



Westmoreland County Airport Authority

Control Tower Report by Dwayne Pickels

Mr. Pickels reported that there were 2,978 aircraft operations at Arnold Palmer Regional Airport in August, 2011 (copy attached to these minutes).

Unfinished Business – None

New Business - None

Adjournment – There being no further business, upon the motion of Mrs. Smarto, seconded by Mr. Canterna, the meeting was adjourned at 9:47 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, Oct. 11, 2011, at 9 a.m. at Rostraver Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by: Secretary