

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
April 9, 2024**

Regular Meeting

The Regularly Scheduled April meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, April 9, 2024, in the Authority Conference Room at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

The meeting was called to order by Mr. Rossi, who led the Pledge of Allegiance and directed that the following members be recorded as present:

Donald Rossi - Chairman
Vincent Finoli - Vice Chairman
P. Richard Ridilla - Secretary
Edward Kilkeary Sr. - Treasurer
Gary Beck - Asst. Sec./Treas.
Janice Smarto
Mark Gera
Richard Pologruto
Paul Whittaker

Also present were: Executive Director Gabe Monzo; attorney Daniel Hewitt of Avolio Law, authority solicitor; Scott Kunselman of McFarland-Johnson, authority engineers; Architect Ethan Hine of KTH; Anthony DeNunzio of DeNunzio's Chophouse; Anthony Agostinelli of Air Line Pilots Association; Airport Manager Moe Haas and Grants Director Dwayne Pickels.

An Executive Session was called at 9:01 a.m. for discussion of real estate matters.
The meeting reconvened at 9:21 a.m.

Approval of Minutes

Upon the motion of Mr. Kilkeary, seconded by Mrs. Smarto, minutes of the March 12, 2024, regular meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer's Report for March, 2024, presented by Mr. Kilkeary

Upon the motion of Mr. Beck, seconded by Mr. Pologruto, the treasurer's report for Arnold Palmer Regional Airport for March, 2024, was unanimously approved.

Rostraver Airport Treasurer's Report for March, 2024, presented by Mr. Kilkeary

Upon the motion of Mr. Whittaker, seconded by Mr. Finoli, the treasurer's report for Rostraver Airport for March, 2024, was unanimously approved.

Engineer's Update Report - by Mr. Kunselman of McFarland-Johnson ARNOLD PALMER REGIONAL AIRPORT

Relocate Taxiways D and E

This project is to relocate stub taxiways to meet current FAA safety guidance. Bids were opened Jan. 25, 2024. Two grant applications have been filed with FAA for review.

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Terminal Addition & Improvements/Apron Equipment Storage Building Design

This project is to design and bid an addition and improvements for the terminal. Bids were opened for the first phase of the project on Feb. 9, 2023, which will include demolition of the LAS hangar and construction of a replacement equipment storage facility. Construction began June 10, 2023. Three grant applications have been filed with FAA for review for the first phase of the terminal addition.

Snow Removal Vehicle and Equipment

This project is to acquire a 20-foot broom, carrier vehicle and equipment for snow removal through the Costars program using a BIL grant from the FAA to replace an existing obsolete vehicle. A grant has been offered by FAA and accepted. Estimated delivery of the vehicle is currently set for late May, 2024, Mr. Kunselman said.

ATCT Improvements

This project consists of habitability and accessibility improvements of the Air Traffic Control Tower, which was originally built in 1981. The project is 100% FAA funded, Mr. Kunselman said. Construction started December 4, 2023, and completion is scheduled for April, 2024. The Authority just received notification that it has been selected for a Phase II grant (up to \$1.2 million) for the installation of an elevator.

GA Corporate Hangar Entrance

This project would include access and parking improvements to the corporate hangar area. Preliminary plans and renderings have been addressed and now funding is being sought. Due to compliance issues with TSA regulations, it is proposed to move forward with development of the gate and paving modifications in the near future with Authority funds and seek reimbursement of those costs when the larger project is funded.

ROSTRAVER AIRPORT:

Apron Rehabilitation

This project is for pavement rehabilitation, tie down replacement and remarking of the main apron area. A final inspection was held with FAA on Oct. 5, 2023, and the punch list items have been addressed, Mr. Kunselman said.

Proposed Development - Dunkin Donuts

This proposed development would be on the Park and Ride site along SR 51. The Property Committee has reviewed the application and recommended that the authority not proceed with any sales agreements for the parcel.

AWOS Replacement

Design has begun to replace the existing AWOS, which was installed in 2000 and is now obsolete, Mr. Kunselman said.

REQUISITIONS - Mr. Pickels reviewed the requisitions for April, 2024:

LATROBE

Latrobe 67-23 (Terminal Add Final Design) Requisition No. 9, totaling \$8,099.42

Latrobe 68-23 (Rehab ATCT- Design) Requisition No. 7, totaling \$128,033.45

Latrobe WCIDC Capital Appropriation Requisition No. 4, totaling \$114,626.47

Special Projects Account 7110075814 Req. No. 251, totaling \$809.94

Upon the motion of Mrs. Smarto, seconded by Mr. Kilkeary, requisitions for April, 2024, were unanimously approved as presented.

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Solicitor's Report - Dan Hewitt - Mr. Hewitt had no additional report.

Executive Director's Report — Mr. Monzo reported that last month “we ran about an 82-85 percent load factor with the Orlando flights. Tomorrow, we start Myrtle Beach service.” He added that Airbus 321 aircraft (a 225-passenger aircraft) will begin to operate among those flights. “So you should see the parking lots starting to fill back up...they (Spirit) are making money here, and were going to help them do that.”

Charters flights to Atlantic City and Biloxi, Miss., with Sun Country Air are also picking up, Mr. Monzo said, citing “about a 100 percent load factor on those.”

Adjournment

With no further business, upon the motion of Mr. Kilkeary, seconded by Mrs. Smarto, the meeting was adjourned at 9:35 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, May 14, 2024, at 9 a.m.

Minutes respectfully submitted by:
Dwayne Pickels, Grants Director