

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
December 10, 2024**

Regular Meeting

The Regularly Scheduled December meeting of the Westmoreland County Airport Authority was held at 11 a.m. Tuesday, December 10, 2024, in the Authority Conference Room at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

The meeting was called to order by Mr. Rossi, who led the Pledge of Allegiance and directed that the following members be recorded as present:

Donald Rossi - Chairman
Vincent Finoli - Vice Chairman
Edward Kilkeary Sr. - Treasurer
Gary Beck Sr. - Asst. Sec/Treas
Janice Smarto
Mark Gera
Paul Whittaker
Richard Pologruto

Also present were: Executive Director Gabe Monzo; attorney Daniel Hewitt of Avolio Law, authority solicitor; Scott Kunselman of McFarland-Johnson, authority engineers; Joe Napsha, Tribune-Review; Joe Wells, Latrobe Bulletin; Valetta Mowry, pilot; Don Armitage of Laurel Highlands Jet Center, Airport Manager Moe Haas and Grants Director Dwayne Pickels.

An executive session was called to discuss property matters from 11:01 to 11:28 a.m.

Public Comments - None

Approval of Minutes

Upon the motion of Mr. Pologruto, seconded by Mr. Kilkeary, minutes of the Nov. 12, 2024, regular meeting were unanimously approved.

Arnold Palmer Regional Airport and Rostraver Treasurer's Reports -

Mr. Kilkeary reviewed treasurers reports for November.

- Upon the motion of Mrs. Smarto, seconded by Mr. Whittaker, the November, 2024, treasurer's report for Arnold Palmer Regional Airport was unanimously approved.
- Upon the motion of Mr. Whittaker, seconded by Mr. Pologruto, the November, 2024, treasurer's report for Rostraver Airport was unanimously approved.

Rostraver Committee Report -

Property Committee Report - Mrs. Smarto reported that a right of first refusal clause has been added to the ongoing agreement for the sale of a parcel of airport property to be used for construction of a Dunkin' doughnut store along Route 51 at a price of \$355,000 plus \$10,000 in hand money.

Nominating Committee

Mr. Whittaker, who chairs the board's nominating committee, presented a list of nominations for officers for the board for 2025. The recommendation was distributed among the members to be considered at next month's meeting, at which time a vote will be held.

Nominations included: Chairman, Paul Whittaker; Vice Chairman, Janice Smarto; Treasurer, Vincent Finoli; and Secretary, Edward Kilkeary Sr.

**Engineer's Update Report - by Mr. Kunselman of McFarland-Johnson
ARNOLD PALMER REGIONAL AIRPORT**

Relocate Taxiways D and E

This project calls for relocation of stub taxiways to meet current FAA safety guidance, Mr. Kunselman said. A pre-construction meeting was held on July 29, 2024. Construction is planned to start in the spring of 2025.

Terminal Addition & Improvements/Apron Equipment Storage Building Design

This project is to design and bid an addition and improvements for the terminal.

Mr. Kunselman recommended approval of Change Order No. 6 for paving of a baggage transfer area for the General Contractor, Allegheny Construction, in the amount of \$5,947.43 and a new total contract amount of \$1,913,870.87. PA BOA concurred with the change order.

Upon the motion of Mr. Kilkeary, seconded by Mrs. Smarto, CO # 6 was approved in the amount of \$5,947.43

Construction of the first phase of the Terminal Addition began Oct. 28, 2024, and is expected to last approximately 12 months, Mr. Kunselman reported.

The engineer also recommended approval of Change Order No. 1 in the amount of \$29,617.44 for unforeseen excavation issues and miscellaneous adjustment credits for the general contractor, Allegheny Construction, creating a new total contract amount of \$7,979,617.44. FAA has concurred with the CO. The general constructor also requested subcontract approval for DuraServ Corp, dba Eastern Door Controls, Inc. of Jeannette, at \$7,585.

Upon the motion of Mr. Gera, seconded by Mr. Kilkeary, Change Order No. 1 and the subcontract approval request were unanimously approved.

Snow removal Vehicle and Equipment

The project was to acquire a 20-foot broom, carrier vehicle and equipment for snow removal through the Co-Stars program using a BIL grant from FAA to replace an existing obsolete vehicle. It was delivered on May 20, 2024, and final inspection was held with FAA on June 27, 2024. Punch list items have been addressed.

ATCT Improvements

This project consists of habitability and accessibility improvements of the Air Traffic Control Tower, which was originally built in 1981. The project is 100% FAA funded, Mr. Kunselman said. Final inspection for Phase I was held on June 27, 2024, with all punch list items addressed. Phase II construction began Oct. 7 and is planned to last five months.

The general contractor, ABS Building System Integrators, requests subcontract approval for Schindler Elevator Corporation at \$115,000. Mr. Kunselman also recommended approval of Change Order No. 1 and 2 for unforeseen soils issues and miscellaneous adjustment credits for the general contractor, ABS Building Systems Integrators LLC in the amount of \$20,128 ADD and a new total contract amount of \$1,028,832. FAA has concurred with the Change Orders.

Upon the motion of Mr. Whittaker, seconded by Mr. Finoli, all of the engineer's requested were unanimously approved.

GA Corporate Hangar Entrance

This project would include access and parking improvements to the corporate hangar area. Preliminary plans and renderings have been prepared and funding is being sought. The engineer noted that, due to compliance issues with TSA regulations, it is proposed to move forward with modifications proposed by the engineer in the near future with authority funds to improve safety and security and seek reimbursement of those costs when the larger project is funded.

ROSTRAVER AIRPORT:

AWOS Replacement

Design has begun to replace the existing AWOS, which was installed in 2000 and is now obsolete, Mr. Kunselman said. Bids are scheduled for early 2025 and a grant application will be filed with FAA in April, 2025.

PROMOTIONS - Mr. Whittaker reported that: "We're going to shoot for an airshow next year. "This will be our 100th anniversary from when Charlie Carol did the first airshow here. We won't know until January what acts are available. Once we see that, then we'll see what we can put together."

REQUISITIONS - Mr. Pickels reviewed the requisitions for December, 2024:

LATROBE

- Latrobe 68-23 (ATCT PH I) Req. No. 13, totaling \$1,408.32 (McFarland Johnson)
- Latrobe 69-24 Terminal Addition PH I (FAA PH II) Requisition No. 2, totaling \$67,246.37 (Allegheny Constr)
- Latrobe 70-24 (Terminal Addition PH I, III) Requisition No. 3, totaling \$193,458.13 (Allegheny/HRANEC)
- Latrobe 73-24 (ATCT Improvements PH II) Requisition No. 4, totaling \$274,224.54 (MJ/ABS)
- Latrobe 74-24 (Terminal Add & Improvements PH I) Req. No. 3, totaling \$16,208.50 (MJ/Southeaster PA Trans Authority)

- Latrobe WCIDC Requisition No. 11, totaling \$164,837.25 (MJ/AlleghenyDagostino/HRANEC)

Upon the motion of Mr. Gera, seconded by Mr. Whittaker, requisitions for December, 2024, were unanimously approved as presented.

Solicitor's Report - Mr. Hewitt

Mr. Hewitt reported that Mr. Monzo and the WCIDC are working on an agreement for the ALDZ zoning benefit for airport property that the state has enacted into law, which would provide tax benefits to developers who create and maintain jobs on airport property.

Mr. Hewitt also requested authorization to advertise meeting dates for 2025.

Upon the motion of Mrs. Smarto, seconded by Mr. Finoli, authorization to advertise meeting dates for 2025 was unanimously approved.

Executive Director's Report — Mr. Monzo

Mr. Monzo reported on the \$6.5 million RACP grant notification received this week. He thanked state Sen. Kim Ward and state Rep. Leslie Rossi for their assistance in landing that funding for the terminal project.

He also reported progress on solving several issues with the AWOS.

Westmoreland County Airport Authority

Mr. Monzo also announced that a ground breaking for the terminal project will be held directly after the meeting.

Chairman's report

"It has been a great year," Mr. Rossi reported. "We've accomplished a lot of great things. Thank you all for everything."

Mr. Whittaker reported that Tom Riemer has requested permission to construct a new hangar at Rostraver Airport. A copy of the letter will be attached to these minutes.

Adjournment

With no further business, the meeting was adjourned at 11:46 a.m.

The next regular meeting of the authority will be held **Tuesday, January 14, 2025, at 9 a.m.**

Minutes respectfully submitted by:

Dwayne Pickels, Grants Director