

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
February 13, 2024**

Regular Meeting

The Regularly Scheduled February meeting of the Westmoreland County Airport Authority was held at 12 p.m. Tuesday, February 13, 2024, in the Authority Conference Room at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

The meeting was called to order by Mr. Rossi, who led the Pledge of Allegiance and directed that the following members be recorded as present:

Donald Rossi - Chairman
Vincent Finoli
Janice Smarto
Mark Gera
Richard Pologruto

Also present were: Executive Director Gabe Monzo (via Zoom); attorney Daniel Hewitt of Avolio Law, authority solicitor; Scott Kunselman of McFarland-Johnson, authority engineers; Amy Fauth of the Latrobe Bulletin; Joe Napsha of the Tribune-Review; Pilot Valetta Mowry; Airport Manager Moe Haas (Via Zoom) and Grants Director Dwayne Pickels.

An Executive Session was called at 12:01 p.m. for discussion of real estate matters. The meeting reconvened at 12:10 p.m.

Approval of Minutes

Upon the motion of Mr. Finoli, seconded by Mr. Gera, minutes of the Jan. 9, 2024, regular meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer's Report for December, 2023, presented by Mrs Smarto

Upon the motion of Mr. Finoli, seconded by Mr. Gera, the treasurer's report for Arnold Palmer Regional Airport for January, 2024, was unanimously approved.

Rostraver Airport Treasurer's Report for December, 2023, presented by Mrs. Smarto

Upon the motion of Mr. Pologruto, seconded by Mr. Gera, the treasurer's report for Rostraver Airport for January, 2024, was unanimously approved.

Engineer's Update Report - by Mr. Kunselman of McFarland-Johnson

ARNOLD PALMER REGIONAL AIRPORT

Relocate Taxiways C, D and E

This project is to relocate stub taxiways to meet current FAA safety guidance. A bid package for the removal and reconstruction of TWs D and E was completed and bids were opened Jan. 25, 2024. A. Liberoni was the apparent low bidder. A grant application was filed with FAA for review and it is expected to award the contract next month, Mr. Kunselman said.

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Terminal Addition & Improvements/Apron Equipment Storage Building Design

This project is to design and bid an addition and improvements project for the terminal. Bids were opened for the first phase of the project on Feb. 9, 2023, which will include demolition of the LAS hangar and construction of a replacement equipment storage facility. Construction began on June 10, 2023.

Design of the Terminal Addition is proceeding.

A bid package for the first phase of the Terminal Addition was completed and bids were opened on Jan. 18, 2024. Apparent low bidders were Allegheny Construction Group for the general contract, A-1 Electric for the electrical contract, Wheels Mechanical for the plumbing contract and Hranec Sheet Metal Inc. for the HVAC contract. A grant application was filed with FAA for review.

Snow Removal Vehicle and Equipment

This project is to acquire a 20-foot broom, carrier vehicle and equipment for snow removal through the Costars program using a BIL grant from the FAA to replace an existing obsolete vehicle. A grant has been offered by FAA and accepted. Estimated delivery of the vehicle is currently set for late May, 2024, Mr. Kunselman said.

ATCT Improvements

This project consists of habitability and accessibility improvements of the Air Traffic Control Tower, which was originally built in 1981. The project is 100% FAA funded, Mr. Kunselman said. Construction started December 4, 2023. The engineer recommended approval of Change Order No. 3 for flooring substitution for ABS Building System Integrators in an add amount for the general contractor of \$3,751. The new General Contract amount would be reduced to \$455,711.

Upon the motion of Mrs. Smarto, seconded by Mr. Finoli, Change Order No. 3 was unanimously approved as presented.

GA Corporate Hangar Entrance

This project would include access and parking improvements to the corporate hangar area. Preliminary plans and renderings have been completed and now funding is being sought.

ROSTRAVER AIRPORT:

Apron Rehabilitation

This project is for pavement rehabilitation, tie down replacement and remarking of the main apron area. A final inspection was held with FAA on Oct. 5, 2023, and the punch list items have been addressed, Mr. Kunselman said.

Proposed Development - Dunkin Donuts

This proposed development would be on the Park and Ride site along SR 51. The FAA has preliminarily cleared lease and sale of the property given certain conditions and meeting the grant assurances, to include documentation of obtaining fair market value through obtaining an appraisal, limits on the use of funds obtained to the airport, maintenance of authority over the property to protect air operations at the airport and filing an updated ALP and Exhibit A once the project is completed.

The authority agreed to send the matter back to its Property Committee for further review.

REQUISITIONS - Mr. Pickels reviewed the requisitions for February, 2024:

LATROBE

Latrobe 67-23 (Terminal Add Final Design) Requisition No. 7, totaling \$43,971.68

Latrobe 68-23 (Rehab ATCT- Design) Requisition No. 4, totaling \$148,969.88

Latrobe WCIDC Capital Appropriation Requisition No. 1. Totaling \$410,041.55

Special Projects Account 7110075814 Req. No. 249, totaling \$4,397.17

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Upon the motion of Mr. Finoli, seconded by Mrs. Smarto, requisitions for February, 2024, were unanimously approved as presented.

Solicitor's Report - Dan Hewitt - Mr. Hewitt presented a Right of Way agreement with West Penn Power to extend power from the terminal to the new equipment storage building being constructed next to the ARFF building at a cost of \$14,815.33.

Upon the motion of Mr. Finoli, seconded by Mr. Pologruto, the ROW agreement unanimously accepted as presented.

Executive Director's Report — Mr. Monzo had no report.

Chairman's Report — Mr. Rossi had no report.

Adjournment

With no further business, upon the motion of Mrs. Smarto, seconded by Mr. Gera, the meeting was adjourned at 12:20 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, March 12, 2024, at 9 a.m.

Minutes respectfully submitted by:
Dwayne Pickels, Grants Director