

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
January 9, 2024**

Regular Meeting

The Regularly Scheduled January meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, January 9, 2024, in the Authority Conference Room at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

The meeting was called to order by Mr. Rossi, who led the Pledge of Allegiance and directed that the following members be recorded as present:

Donald Rossi - Chairman
Edward Kilkeary, Sr. - Treasurer
Janice Smarto
Mark Gera
Gary Beck
Richard Pologruto

Also present were: Executive Director Gabe Monzo; attorney Daniel Hewitt of Avolio Law, authority solicitor; Scott Kunselman of McFarland-Johnson, authority engineers; Amy Fauth of the Latrobe Bulletin; Renatta Signorini of the Tribune-Review; Pilot Valetta Mowry; Anthony DeNunzio of DeNunzio's; Airport Manager Moe Haas and Grants Director Dwayne Pickels.

Approval of Minutes

Upon the motion of Mr. Kilkeary, seconded by Mr. Beck, minutes of the Dec. 12, 2023, regular meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer's Report for December, 2023, presented by Mr. Kilkeary.

Upon the motion of Mrs. Smarto, seconded by Mr. Gera, the treasurer's report for Arnold Palmer Regional Airport for December, 2023, was unanimously approved.

Rostraver Airport Treasurer's Report for December, 2023, presented by Mr. Kilkeary.

Upon the motion of Mr. Pologruto, seconded by Mr. Beck, the treasurer's report for Rostraver Airport for December, 2023, was unanimously approved.

Rostraver Committee Report - Mr. Beck reported that operations at the airport are going well. Mr. Monzo said the proposed Dunkin lease agreement is still being review.

Engineer's Update Report - by Mr. Kunselman of McFarland-Johnson

ARNOLD PALMER REGIONAL AIRPORT

Relocate Taxiways C, D and E

This project is to relocate stub taxiway C to meet current FAA safety guidance. Final inspection was held October 6, 2022. Preparation of a bid package for the removal and reconstruction of TWs D and E is complete and bids are scheduled to be opened Jan. 25, 2024.

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Terminal Addition & Improvements/Apron Equipment Storage Building Design

This project is to design and bid an addition and improvements project for the terminal. Bids were opened for the first phase of the project on Feb. 9, 2023, which will include demolition of the LAS hangar and construction of a replacement equipment storage facility. Construction began on June 10, 2023. Design of the Terminal Addition is proceeding. Bids for the next phase of the project are scheduled to be opened Jan. 18, 2024.

Snow Removal Vehicle and Equipment

This project is to acquire a 20-foot broom, carrier vehicle and equipment for snow removal through the Costars program using a BIL grant from the FAA to replace an existing obsolete vehicle. A grant has been offered by FAA and accepted. Estimated delivery of the vehicle is currently set for late Spring, 2024, Mr. Kunselman said.

ATCT Improvements

This project would consist of habitability and accessibility improvements of the Air Traffic Control Tower, which was originally built in 1981. A grant offer has been issued and accepted and construction would be 100% FAA funded, Mr. Kunselman said. Construction started December 4, 2023.

The engineer recommended approval of Change Order No. 2 for a scope reduction on the cab windows for ABS Building Systems Integrators, LLC, in a deduct amount for the general contract of \$13,020. The new General Contract amount would be reduced to \$451,960.

Upon the motion of Mrs. Smarto, seconded by Mr. Gera, Change Order No. 2 was unanimously approved as presented.

GA Corporate Hangar Entrance

This project would include access and parking improvements to the corporate hangar area. Preliminary plans and renderings have been completed and now funding is being sought.

ROSTRAVER AIRPORT:

Apron Rehabilitation

This project is for pavement rehabilitation, tie down replacement and remarking of the main apron area. A final inspection was held with FAA on Oct. 5, 2023, and the punch list items have been addressed, Mr. Kunselman said.

PROMOTIONS - Mr. Monzo reported that an air show meeting is scheduled for Jan. 17 at 6 p.m.

REQUISITIONS - Mr. Pickels reviewed the requisitions for January, 2024:

LATROBE

Latrobe 67-23 (Terminal Add Final Design) Requisition No. 6, totaling \$299,364.09

Latrobe 68-23 (Rehab ATCT- Design) Requisition No. 4, totaling \$60,962.40

Latrobe WCIDC Capital Appropriation Requisition No. 1. Totaling \$1,035,356.59

ROSTRAVER

Rostraver 32-22 (Rehab Apron) Requisition No. 10, totaling \$7,481.44

Special Projects Account 7110075814 Req. No. 248, totaling \$18,684.60

Upon the motion of Mr. Kilkeary, seconded by Mrs. Smarto, requisitions for January, 2024, were unanimously approved as presented.

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Solicitor's Report - Dan Hewitt - Mr. Hewitt presented an offer of \$4 million in funding from the Westmoreland Industrial Development Corporation for the Terminal Expansion project at Arnold Palmer Regional Airport.

Upon the motion of Mr. Kilkeary, seconded by Mrs. Smarto, the WCIDC funding offer was accepted unanimously.

Executive Director's Report — Mr. Monzo reported that 25 students from Hempfield High School will visit today to discuss airport operations. “This is in addition to the (150 gifted) students from nine school districts that are participating in the airport (design) project, that are coming back in March. We’re excited about them getting involved with aviation...we’re happy to show them around and show them the ropes.”

Chairman's Report

“I would be remiss I didn’t thank the WIDC for the \$4 million, which puts the final cap on the \$22 million that has taken this airport authority five years to raise that will allow us to do something that five years ago was a dream,” Mr. Rossi said. “There was a lot of help from a lot of people.”

Adjournment

With no further business, upon the motion of Mrs. Smarto, seconded by Mr. Kilkeary, the meeting was adjourned at 9:23 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, February 13, 2024, at 9 a.m.

Minutes respectfully submitted by:
Dwayne Pickels, Grants Director