

**Westmoreland County Airport Authority  
Regularly Scheduled Meeting  
July 9, 2024**

# Regular Meeting

The Regularly Scheduled July meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, July 9, 2024, in the Authority Conference Room at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

The meeting was called to order by Mr. Rossi, who led the Pledge of Allegiance and directed that the following members be recorded as present:

Donald Rossi - Chairman  
Vincent Finoli - Vice Chairman  
P. Richard Ridilla - Secretary  
Edward Kilkeary Sr. - Treasurer  
Gary Beck - Asst. Sec./Treas.  
Janice Smarto  
Mark Gera  
Paul Whittaker  
Richard Pologruto

Also present were: Executive Director Gabe Monzo; attorney Dan Hewitt of Avolio Law, authority solicitor; Scott Kunselman of McFarland-Johnson, authority engineers; Amy Fauth, Latrobe Bulletin; Joe Napsha, Tribune-Review; Valetta Mowry, pilot; Anthony DeNunzio of DeNunzio's Chophouse; Airport Manager Moe Haas and Grants Director Dwayne Pickels.

*An Executive Session was called at 9:00 a.m. for discussion of real estate matters.  
The meeting reconvened at 9:11 a.m.*

## Approval of Minutes

Upon the motion of Mr. Kilkeary, seconded by Mrs. Smarto, minutes of the June 11, 2024, regular meeting were unanimously approved.

## Arnold Palmer Regional Airport Treasurer's Report for June, 2024, presented by Mr. Kilkeary

Upon the motion of Mr. Beck, seconded by Mr. Finoli, the treasurer's report for Arnold Palmer Regional Airport for June, 2024, was unanimously approved.

## Rostraver Airport Treasurer's Report for June, 2024, presented by Mr. Kilkeary

Upon the motion of Mr. Finoli, seconded by Mr. Whittaker, the treasurer's report for Rostraver Airport for June, 2024, was unanimously approved.

## Rostraver Committee Report -

Mr. Monzo reported that Don Rechichar, operations supervisor at Rostraver, is in need of a kidney transplant and is seeking a donor. "He's doing okay, he's going through dialysis." "I talked to him recently," Mr. Beck said. "His spirits are up. He's a fighter."

## Property Committee Report

Mr. Monzo reported that Dunkin' Donuts is still attempting to negotiate an agreement with the authority for a non-aviation parcel of Rostraver airport property to develop a commercial site along Route 51.

**Engineer's Update Report - by Mr. Kunselman of McFarland-Johnson  
ARNOLD PALMER REGIONAL AIRPORT**

**Relocate Taxiways D and E**

This project calls for relocation of stub taxiways to meet current FAA safety guidance, Mr. Kunselman said. Two grant applications are being processed by FAA.

**Terminal Addition & Improvements/Apron Equipment Storage Building Design**

This project is to design and bid an addition and improvements for the terminal. Bids were opened for the first phase of the project on Feb. 9, 2023, which will include demolition of the LAS hangar and construction of a replacement equipment storage facility. Construction began June 10, 2023, the engineer reported. Three grant applications are being processed by the FAA for the first phase of the terminal addition.

**Snow Removal Vehicle and Equipment**

This project is to acquire a 20-foot broom, carrier vehicle and equipment for snow removal through the Costars program using a BIL grant from the FAA to replace an existing obsolete vehicle, Mr. Kunselman said. The vehicle was delivered on May 30, 2024 and a final inspection was held with FAA on June 27, 2024, with punch list items (radios) to be addressed.

**ATCT Improvements**

This project consists of habitability and accessibility improvements of the Air Traffic Control Tower, which was originally built in 1981. The project is 100% FAA funded, Mr. Kunselman said. Final inspection for Phase I was held on June 27, 2024, with punch list items remaining to be addressed. The authority received word that it was selected for a Phase II grant for up to \$1.2 million for installation of an elevator.

A grant application has been submitted. Bids were opened June 13, 2024. The engineer recommended awarding contracts to the low bidders in the respective trades for base bid as follows:

General Contract - ABS Building Systems Integrators LLC, in the amount of \$1,022,150.00

Electrical Contract - ABS Building Systems Integrators LLC, in the amount of \$68,687.87

Plumbing Contract - Hranec Sheet Metal Inc., in the amount of \$22,000.00

HVAC Contract - Hranec Sheet Metal Inc., in the amount of \$22,000.00

Upon the motion of Mrs. Smarto, seconded by Mr. Whittaker, award of the contracts for the project was approved contingent upon receipt of a grant offer from FAA.

**GA Corporate Hangar Entrance**

This project would include access and parking improvements to the corporate hangar area. Preliminary plans and renderings have been prepared and funding is being sought. The engineer noted that, due to compliance issues with TSA regulations, it is proposed to move forward with modifications proposed by the engineer in the near future with authority funds to improve safety and security and seek reimbursement of those costs when the larger project is funded.

"We are continuing to push forward with the process," Mr. Kunselman said.

**ROSTRAVER AIRPORT:**

**AWOS Replacement**

Design has begun to replace the existing AWOS, which was installed in 2000 and is now obsolete, Mr. Kunselman said. Bids are scheduled for the late fall of 2024 and a grant application will be filed with FAA in January, 2025.

## Westmoreland County Airport Authority

**Promotions** - Mr. Whittaker reviewed discussions from last week's airshow meeting.

**REQUISITIONS** - Mr. Pickels reviewed the requisitions for July, 2024:

**LATROBE**

Latrobe 67-23 (Terminal Add Final Design) Requisition No. 12, totaling \$1,661.75

Latrobe 68-23 (Rehab ATCT PH I) Requisition No. 10, totaling \$86,556.34

**Special Projects Account** 7110075814 Req. No. 254, totaling \$166.18

Upon the motion of Mr. Whittaker, seconded by Mr. Beck, requisitions for July, 2024, were unanimously approved as presented.

**Solicitor's Report - Mr. Hewitt**

Mr. Hewitt said an individual interested in the restaurant facility at Rostraver, Adam Manishko, DBA Droopy's Bar and Grill LLC and Blaine Hill Catering, is looking to start with catering and takeout operations for the first year.

Upon the motion of Mrs. Smarto, seconded by Mr. Finoli, submission of a draft on an initially inexpensive \$2,000 short-term lease for the first year for a catering and take-out operations at the Rostraver restaurant facility to Adam Manishko, DBA Droopy's Bar and Grill LLC and Blaine Hill Catering, was unanimously approved.

**Executive Director's Report** — Mr. Monzo had no additional report.

**Adjournment**

With no further business, the meeting was adjourned at 9:27 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

**Tuesday, August 6, 2024, at 9 a.m.**

Minutes respectfully submitted by:  
Dwayne Pickels, Grants Director