

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
June 11, 2024**

Regular Meeting

The Regularly Scheduled June meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, June 11, 2024, in the Authority Conference Room at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

The meeting was called to order by Mr. Rossi, who led the Pledge of Allegiance and directed that the following members be recorded as present:

Donald Rossi - Chairman
Vincent Finoli - Vice Chairman
P. Richard Ridilla - Secretary
Edward Kilkeary Sr. - Treasurer
Gary Beck - Asst. Sec./Treas.
Janice Smarto
Mark Gera
Paul Whittaker

Also present were: Executive Director Gabe Monzo; attorney Dan Hewitt of Avolio Law, authority solicitor; Scott Kunselman of McFarland-Johnson, authority engineers; Joe Wells, Latrobe Bulletin; Joe Napsha, Tribune-Review; Valetta Mowry, pilot; Anthony DeNunzio of DeNunzio's Chophouse; Don Armitage of Laurel Highlands Jet Center; Airport Manager Moe Haas and Grants Director Dwayne Pickels.

*An Executive Session was called at 9:01 a.m. for discussion of real estate matters.
The meeting reconvened at 9:10 a.m.*

Approval of Minutes

Upon the motion of Mr. Gera, seconded by Mr. Kilkeary, minutes of the May 14, 2024, regular meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer's Report for May, 2024, presented by Mr. Kilkeary

Upon the motion of Mrs. Smarto, seconded by Mr. Finoli, the treasurer's report for Arnold Palmer Regional Airport for May, 2024, was unanimously approved.

Rostraver Airport Treasurer's Report for May, 2024, presented by Mr. Kilkeary

Upon the motion of Mr. Beck, seconded by Mr. Finoli, the treasurer's report for Rostraver Airport for May, 2024, was unanimously approved.

Rostraver Committee Report -

Mr. Monzo reported that a proposal to reopen the restaurant at Rostraver has been received from Adam Manishko, DBA Droopy's Bar and Grill LLC and Blaine Hill Catering. "He would like to open it up initially as a catering/take-out service a couple days a week," Mr. Monzo said. Mr. Hewitt recommended that the appropriate action would be to approve a motion to finalize a lease agreement with the LLC entity that would require him to do certain improvements to the facility in exchange for reduced rent in the first year.

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Upon the motion of Mr. Finoli, seconded by Mr. Beck, the motion to finalize a lease agreement with Adam Manishko, DBA Droopy's Bar and Grill LLC and Blaine Hill Catering, was unanimously approved.

Engineer's Update Report - by Mr. Kunselman of McFarland-Johnson ARNOLD PALMER REGIONAL AIRPORT

Relocate Taxiways D and E

This project calls for relocation of stub taxiways to meet current FAA safety guidance. Bids were opened Jan. 25, 2024, Mr. Kunselman said. Two grant applications are being processed by FAA.

Terminal Addition & Improvements/Apron Equipment Storage Building Design

This project is to design and bid an addition and improvements for the terminal. Bids were opened for the first phase of the project on Feb. 9, 2023, which will include demolition of the LAS hangar and construction of a replacement equipment storage facility. Construction began June 10, 2023, the engineer reported. Moving forward, three grant applications have been filed with FAA for review for the second, third and fourth phases of the terminal addition and are being processed.

Snow Removal Vehicle and Equipment

This project is to acquire a 20-foot broom, carrier vehicle and equipment for snow removal through the Costars program using a BIL grant from the FAA to replace an existing obsolete vehicle, Mr. Kunselman said. The vehicle was delivered on May 30, 2024 and a final inspection is slated for later this month.

ATCT Improvements

This project consists of habitability and accessibility improvements of the Air Traffic Control Tower, which was originally built in 1981. The project is 100% FAA funded, Mr. Kunselman said. Construction started December 4, 2023, with final inspection scheduled for later this month. The Authority was selected for a Phase II grant (up to \$1.2 million) for the installation of an elevator. Bids for that phase are scheduled to be opened June 13, 2024.

GA Corporate Hangar Entrance

This project would include access and parking improvements to the corporate hangar area. Preliminary plans and renderings have been prepared and funding is being sought. The engineer noted that, due to compliance issues with TSA regulations, it is proposed to move forward with modifications proposed by the engineer in the near future with authority funds to improve safety and security and seek reimbursement of those costs when the larger project is funded.

ROSTRAVER AIRPORT:

AWOS Replacement

Design has begun to replace the existing AWOS, which was installed in 2000 and is now obsolete, Mr. Kunselman said. Bids are scheduled for the late fall of 2024 and a grant application will be filed with FAA in January, 2025.

Additional Matter (LBE) - Hangar proposal from Laurel Highlands Jet Center

Mr. Kunselman reported that a hangar proposal was received from Laurel Highlands Jet Center in early May and reviewed some of the required reviews and approvals that will be required for the proposed project. FAA has made recommendations for the project due to its location with the airport operations area (AOA). So far the issues identified are the potential for increased vehicular traffic within the AOA, which is also a concern to the TSA, and the positioning would constrain the movement of larger aircraft in the area. He presented an alternative positioning of the proposed hangar. The area is designated in the airport's master plan for Category III aircraft operation (over 100-foot wingspan).

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Mr. Finoli said the developer would like an opportunity to present the plan to the board next month.

Promotions - Mr. Whittaker reviewed discussions from last week's airshow meeting.

REQUISITIONS - Mr. Pickels reviewed the requisitions for June, 2024:

LATROBE

Latrobe 66-22 (SRE) Requisition No. 4, totaling \$836,892.49

Latrobe 67-23 (Terminal Add Final Design) Requisition No. 11, totaling \$2,541.09

Latrobe 68-23 (Rehab ATCT PH I) Requisition No. 9, totaling \$61,526.62

Latrobe WCIDC Capital Appropriation Requisition No. 6, totaling \$83,572.43

Special Projects Account 7110075814 Req. No. 253, totaling \$83,943.36

Upon the motion of Mrs. Smarto, seconded by Mr. Kilkeary, requisitions for June, 2024, were unanimously approved as presented.

Solicitor's Report - Mr. Hewitt

Mr. Hewitt said he will prepare a lease agreement for the previously discussed Rostraver restaurant facility for next month's meeting.

Executive Director's Report — Mr. Monzo reported that Sun Country Airline has added six new flights to Atlantic City and Biloxi, Miss., between now and October. "It's more business," he said.

He added that the FAA Part 139 inspection will start on July 30.

Mr. Monzo also said that he plans to meet with Spirit Airlines officials in late summer.

Adjournment

With no further business, upon the motion of Mr. Gera, seconded by Mr. Kilkeary, the meeting was adjourned at 9:33 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, July 9, 2024, at 9 a.m.

Minutes respectfully submitted by:

Dwayne Pickels, Grants Director