

**Westmoreland County Airport Authority  
Regularly Scheduled Meeting  
March 12, 2024**

# Regular Meeting

The Regularly Scheduled March meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, March 12, 2024, in the Authority Conference Room at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

The meeting was called to order by Mr. Rossi, who led the Pledge of Allegiance and directed that the following members be recorded as present:

Donald Rossi - Chairman  
Vincent Finoli - Vice Chairman (by phone)  
Edward Kilkeary Sr. - Treasurer  
Gary Beck - Asst. Sec./Treas.  
Janice Smarto  
Mark Gera  
Richard Pologruto  
Paul Whittaker

Also present were: Executive Director Gabe Monzo; attorney Daniel Hewitt of Avolio Law, authority solicitor; Scott Kunselman of McFarland-Johnson, authority engineers; Jeff Himler of the Tribune-Review; Donald Armitage of Laurel Highlands Jet Center; Anthony DeNunzio of DeNunzio's Chophouse; Airport Manager Moe Haas and Grants Director Dwayne Pickels.

An Executive Session was called at 9:01 a.m. for discussion of real estate and personnel matters. The meeting reconvened at 9:26 a.m.

## Approval of Minutes

Upon the motion of Mr. Gera, seconded by Mr. Beck, minutes of the Feb. 13, 2024, regular meeting were unanimously approved.

## Arnold Palmer Regional Airport Treasurer's Report for February, 2024, presented by Mr. Kilkeary

Upon the motion of Mr. Beck, seconded by Mr. Pologruto, the treasurer's report for Arnold Palmer Regional Airport for February, 2024, was unanimously approved.

## Rostraver Airport Treasurer's Report for February, 2023, presented by Mr. Kilkeary

Upon the motion of Mrs. Smarto, seconded by Mr. Whittaker, the treasurer's report for Rostraver Airport for February, 2024, was unanimously approved.

## Property Committee

Mr. Finoli reported that a trucking company has requested to lease a gravel parking lot on airport property for period of one year for \$2,000 per month. The committee reviewed the request and recommended that the authority approve the lease.

Upon the motion of Mr. Finoli, seconded by Mr. Kilkeary, the lease with Sparks Energy recommended by the authority Property Committee was unanimously approved.

**Engineer's Update Report - by Mr. Kunselman of McFarland-Johnson**

**ARNOLD PALMER REGIONAL AIRPORT**

**Relocate Taxiways D and E**

This project is to relocate stub taxiways to meet current FAA safety guidance. Bids were opened Jan. 25, 2024. Two grant applications were filed with FAA for review. Mr. Kunselman recommended award to the low bidder, A. Liberoni Inc., in the amount of \$3,595,295, contingent upon receipt of grant offers.

Upon the motion of Mr. Gera, seconded by Mrs. Smarto, the recommendations to award the project to low bidder A. Liberoni Inc. in the amount of \$3,595,294, was unanimously approved contingent upon award of FAA grant.

**Terminal Addition & Improvements/Apron Equipment Storage Building Design**

This project is to design and bid an addition and improvements for the terminal. Bids were opened for the first phase of the project on Feb. 9, 2023, which will include demolition of the LAS hangar and construction of a replacement equipment storage facility. Construction began on June 10, 2023.

Three grant applications for subsequent phases have since been filed with FAA for review. The engineer recommends award to the low bidders for the respective trades for Base Bid I and Alternates I-1, I-2 and I-3 as follows: General Contract: Allegheny Construction Group in the amount of \$7,950,000; Electrical Contract: A-1 Electric Inc. in the amount of \$2,083,820; Plumbing Contract, Wheels Mechanical Contracting and Supplier, in the amount of \$563,750; and HVAC Contract, Hranec Sheet Metal Inc. in the amount of \$2,321,000, contingent upon receipt of grant offers.

Upon the motion of Mr. Kilkeary, seconded by Mr. Whittaker, the awards were unanimously approved as recommended, contingent upon receipt of grant offers.

**Snow Removal Vehicle and Equipment**

This project is to acquire a 20-foot broom, carrier vehicle and equipment for snow removal through the Costars program using a BIL grant from the FAA to replace an existing obsolete vehicle. A grant has been offered by FAA and accepted. Estimated delivery of the vehicle is currently set for late May, 2024, Mr. Kunselman said.

**ATCT Improvements**

This project consists of habitability and accessibility improvements of the Air Traffic Control Tower, which was originally built in 1981. The project is 100% FAA funded, Mr. Kunselman said. Construction started December 4, 2023. The engineer recommended approval of Change Order No. 2 for outlet replacement to ABS Building System Integrators in an add amount for the electrical contract of \$2,476. The new Electrical Contract amount would be increased to \$86,861.

Upon the motion of Mr. Gera, seconded by Mrs. Smarto, Change Order No. 2 in the add amount of \$2,476 was unanimously approved.

**GA Corporate Hangar Entrance**

This project would include access and parking improvements to the corporate hangar area. Preliminary plans and renderings have been completed and now funding is being sought.

**ROSTRAVER AIRPORT:**

**Apron Rehabilitation**

This project is for pavement rehabilitation, tie down replacement and remarking of the main apron area. A final inspection was held with FAA on Oct. 5, 2023, and the punch list items have been addressed, Mr. Kunselman said.

## Westmoreland County Airport Authority

### **Proposed Development - Dunkin Donuts**

This proposed development would be on the Park and Ride site along SR 51. The FAA has preliminarily cleared lease and sale of the property given certain conditions and meeting the grant assurances, to include documentation of obtaining fair market value through obtaining an appraisal, limits on the use of funds obtained to the airport, maintenance of authority over the property to protect air operations at the airport and filing an updated ALP and Exhibit A once the project is completed.

**REQUISITIONS** - Mr. Pickels reviewed the requisitions for February, 2024:

### **LATROBE**

Latrobe 67-23 (Terminal Add Final Design) Requisition No. 8, totaling \$20,533.50

Latrobe 68-23 (Rehab ATCT- Design) Requisition No. 6, totaling \$148,305.02

Latrobe WCIDC Capital Appropriation Requisition No. 3, totaling \$45,981.10

**Special Projects Account** 7110075814 Req. No. 250, totaling 2,053.35

Upon the motion of Mr. Kilkeary, seconded by Mr. Whittaker, requisitions for March, 2024, were unanimously approved as presented.

**Solicitor's Report - Dan Hewitt** - Mr. Hewitt presented a \$290,280.50 condemnation agreement resolution for a piece of airport property on the south end of the field to facilitate a PennDOT highway improvement project.

Upon the motion of Mr. Kilkeary, seconded by Mr. Beck, the PennDOT Condemnation agreement was unanimously accepted as presented.

**Executive Director's Report** — Mr. Monzo reported that the LAS airline counter at Arnold Palmer Regional has been named once again Station of the Year for its division.

He also reported that the annual tabletop drill will be reviewed next week by the airport's public safety staff. "No one does it better than these guys," he said.

Mr. Monzo also said some equipment needs — a security vehicle at APRA and mowing equipment at Rostraver Airport are slated for purchase with grant funds from the state coming shortly to reimburse.

Upon the motion of Mr. Kilkeary, seconded by Mr. Beck, a motion to purchase a Chevy Tahoe from C. Harper under CoStars program to replace the security vehicle at APRA was unanimously approved.

Upon the motion of Mr. Beck, seconded by Mrs. Smarto, a motion to purchase a Kabota tractor and other equipment under the Costars program at Rostraver was also unanimously approved.

Mr. Monzo also invited the board to go upstairs after the meeting to see projects in airport design by students from sever area school districts.

### **Adjournment**

With no further business, upon the motion of Mrs. Smarto, seconded by Mr. Pologruto, the meeting was adjourned at 9:45 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

**Tuesday, April 9, 2024, at 9 a.m.**

## **Westmoreland County Airport Authority**

Minutes respectfully submitted by:  
Dwayne Pickels, Grants Director