

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
May 14, 2024**

Regular Meeting

The Regularly Scheduled May meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, May 14, 2024, in the Authority Conference Room at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

The meeting was called to order by Mr. Rossi, who led the Pledge of Allegiance and directed that the following members be recorded as present:

Donald Rossi - Chairman
Vincent Finoli - Vice Chairman
Edward Kilkeary Sr. - Treasurer
Gary Beck - Asst. Sec./Treas.
Janice Smarto
Mark Gera
Richard Pologruto
Paul Whittaker

Also present were: Executive Director Gabe Monzo; attorney Amber Leechalk of Avolio Law, authority solicitor; Scott Kunselman of McFarland-Johnson, authority engineers; Joe Wells, Latrobe Bulletin; Joe Napsha, Tribune-Review; Valetta Mowry, pilot; Anthony DeNunzio of DeNunzio's Chophouse; Airport Manager Moe Haas and Grants Director Dwayne Pickels.

An Executive Session was called at 9:01 a.m. for discussion of real estate matters.
The meeting reconvened at 10:02 a.m.

Approval of Minutes

Upon the motion of Mrs. Smarto, seconded by Mr. Kilkeary, minutes of the April 9, 2024, regular meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer's Report for April, 2024, presented by Mr. Kilkeary

Upon the motion of Mr. Gera, seconded by Mr. Pologruto, the treasurer's report for Arnold Palmer Regional Airport for April, 2024, was unanimously approved.

Rostraver Airport Treasurer's Report for April, 2024, presented by Mr. Kilkeary

Upon the motion of Mr. Pologruto, seconded by Mr. Whittaker, the treasurer's report for Rostraver Airport for April, 2024, was unanimously approved.

Engineer's Update Report - by Mr. Kunselman of McFarland-Johnson ARNOLD PALMER REGIONAL AIRPORT

Relocate Taxiways D and E

This project is to relocate stub taxiways to meet current FAA safety guidance. Bids were opened Jan. 25, 2024. Two grant applications have been filed with FAA for review. "We're expecting to receive grant offers shortly from FAA and we expect to start work after the airshow," Mr. Kunselman said.

Terminal Addition & Improvements/Apron Equipment Storage Building Design

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This project is to design and build an addition and improvements for the terminal. Bids were opened for the first phase of the project on Feb. 9, 2023, which will include demolition of the LAS hangar and construction of a replacement equipment storage facility. Construction began June 10, 2023. Moving forward, three grant applications have been filed with FAA for review for the second, third and fourth phases of the terminal addition.

The engineer recommend approval of change order No. 4 to Allegheny Construction Group for overhead door window with an addition in the amount of \$7,802.94, for a new total general contract amount of \$1,849,826.94. The engineer also recommended approval of change order No. 3 to ABS Building Systems Integrators, LLC, for the electrical contract for improvements to add electrical service in the vicinity of the fuel farm with an addition in the amount of \$20,248.91 for a new total contract amount of \$164,533.91.

Upon the motion of Mrs. Smarto, seconded by Mr. Finoli, both change orders were unanimously approved.

Snow Removal Vehicle and Equipment

This project is to acquire a 20-foot broom, carrier vehicle and equipment for snow removal through the Costars program using a BIL grant from the FAA to replace an existing obsolete vehicle. A grant has been offered by FAA and accepted. Estimated delivery of the vehicle is currently set for May 20, 2024.

ATCT Improvements

This project consists of habitability and accessibility improvements of the Air Traffic Control Tower, which was originally built in 1981. The project is 100% FAA funded, Mr. Kunselman said. Construction started December 4, 2023, and completion is scheduled for April, 2024. The Authority just received notification that it has been selected for a Phase II grant (up to \$1.2 million) for the installation of an elevator. A new bid package is being prepared by the engineer and bid opening is expected on June 13, 2024, Mr. Kunselman said, requesting permission to advertise for bids.

Upon the motion of Mr. Whittaker, seconded by Mr. Gera, the authorization to advertise the second phase of the project was unanimously approved.

ROSTRAVER AIRPORT:

Apron Rehabilitation

This project was for pavement rehabilitation, tie down replacement and remarking of the main apron area. A final inspection was held with FAA on Oct. 5, 2023, and the punch list items have been addressed, Mr. Kunselman said, recommending acceptance of the project.

Upon the motion of Mr. Beck, seconded by Mr. Whittaker, the project was unanimously accepted.

AWOS Replacement

Design has begun to replace the existing AWOS, which was installed in 2000 and is now obsolete, Mr. Kunselman said.

Promotions - Mr. Monzo reported that an F-18 “Growler” is slated for static display at the Westmoreland Airshow, Aug. 17 and 18, and a vintage WWII-era fighter plane — a P-40 Warhawk called American Dream, flown by Tom Richard — will perform at the show. VIP and Preferred area tickets are now on sale and general admission tickets go on sale June 1.

REQUISITIONS - Mr. Pickels reviewed the requisitions for May, 2024:

LATROBE

Latrobe 67-23 (Terminal Add Final Design) Requisition No. 10, totaling \$6,768.57

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Latrobe 68-23 (Rehab ATCT- Design) Requisition No. 8, totaling \$25,033.45
Latrobe WCIDC Capital Appropriation Requisition No. 5, totaling \$220,865.28

Rostraver

Rostraver 32-22 - IFE from SPA #227, totaling \$2,500

Special Projects Account 7110075814 Req. No. 252, totaling \$4,103.21

Upon the motion of Mr. Whitaker, seconded by Mr. Gera, requisitions for May, 2024, were unanimously approved as presented.

Solicitor's Report - Amber Leechalk - Mrs. Leechalk had no additional report.

Executive Director's Report — Mr. Monzo reported that safety recommendations from TSA have been reviewed with the engineer and requested permission initiate plans to draft designs and seek funding for the project.

Upon the motion of Mr. Beck, seconded by Mr. Pologruto, authorization to initiate designs and seek funding for the project was approved unanimously.

Mr. Monzo also reported the Spirit Airlines is doing well and Sun Country Airline has “added about six flights to ints schedule to Atlantic City and Biloxi, Miss.,” over the next two months. “They’re going great guns!” he said.

Adjournment

With no further business, upon the motion of Mrs. Smarto, seconded by Mr. Gera, the meeting was adjourned at 10:17 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, June 11, 2024, at 9 a.m.

Minutes respectfully submitted by:
Dwayne Pickels, Grants Director