

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
April 8, 2025**

Regular Meeting

The Regularly Scheduled April meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, April 8, 2025, in the Authority Conference Room at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

The meeting was called to order by Mr. Whittaker, who led the Pledge of Allegiance and directed that the following members be recorded as present:

Paul Whittaker - Chairman
Janice Smarto - Vice Chairman
Vincent Finoli - Treasurer
Edward Kilkeary, Sr. - Secretary
Donald Rossi
Gary Beck Sr.
Mark Gera
Richard Pologruto

Also present were: Executive Director Gabe Monzo; attorney Amber Leechalk of Avolio Law, authority solicitor; Scott Kunselman of McFarland-Johnson, authority engineers; Don Armitage of Laurel Highlands Jet Center; Anthony DeNunzio of DeNunzio's; Airport Manager Moe Haas and Grants Director Dwayne Pickels.

An executive session was called at 9 a.m to discuss property matters. The board re-convened at 9:14 a.m.

Public Comments - None

Approval of Minutes

Upon the motion of Mr. Kilkeary, seconded by Mr. Finoli, minutes of the March 11, 2025, regular meeting were unanimously approved.

Arnold Palmer Regional Airport and Rostraver Treasurer's Reports - Mrs. Smarto reviewed treasurers reports for March, 2025.

Upon the motion of Mr. Rossi, seconded by Mr. Pologruto, the March, 2025, treasurer's report for Arnold Palmer Regional Airport was unanimously approved.

Upon the motion of Mr. Rossi, seconded by Mr. Beck, the March, 2025, treasurer's report for Rostraver Airport was unanimously approved.

Rostraver Committee Report - Mr. Beck reported that the new restaurant at the airport is now open two days a week (Wednesdays and Thursdays) from 11 a.m. to 9 p.m. and is doing very well. "I think he's going to be expanding their hours and may be opening up for breakfast."

Mr. Beck also reported that there was a spaghetti dinner held for Rostraver Airport employee Don Rechichar, who is in need of a kidney transplant. More than 780 dinners were served at the restaurant and some 200 takeout dinners were sold.

Property Committee Report - Mr. Gera had no report.

Engineer's Update Report - by Mr. Kunselman of McFarland-Johnson

ARNOLD PALMER REGIONAL AIRPORT

Relocate Taxiways D and E

This project is to remove and reconstruct two stub taxiways to meet current FAA safety guidance, Mr. Kunselman said. Construction started this week.

Terminal Addition & Improvements/Apron Equipment Storage Building Design

This project is to design and bid an addition and improvements for the terminal. Construction of the first phase began in October, 2024, and is expected to last about 14 months. The Engineer recommended approval of Change Order No. 5 for removal of PBB modification work, construction of new PBB foundation and a new baggage OHD for the General Contractor. Allegheny Construction Group, Inc., in the amount of a \$280,283.68 DEDUCT and a new total contract amount of \$7,800,166.26. FAA concurrence has been approved.

Upon the motion of Mr. Gera, seconded by Mr. Smarto, Change Order No. 5 was unanimously approved in the amount of a \$280,283.68 deduction.

Snow removal Vehicle and Equipment

This project was to acquire a 20 ft. broom, carrier vehicle, and equipment for snow removal through the Costars program using a BIL grant from the FAA to replace an existing obsolete vehicle. The vehicle was delivered on May 30, 2024. A final inspection was held with FAA on June 27, 2024. Punch list items have been addressed. It was determined that a dump hood is needed for the broom. A quote from M-B Companies, Inc. was received. Discussions with FAA have indicated that it should be eligible for grant funding if Federal Contract provisions are complied with.

ARFF Vehicle and Equipment

This project is to acquire a new B-IV Airport Rescue & Fire Fighting vehicle and equipment. The existing vehicle was acquired in 2010 and is deemed obsolete by NFPA and FAA Part 139. Separate bids are scheduled to be opened on April 17, 2025, for a new vehicle and replacement equipment.

ATCT Improvements

This project consists of habitability and accessibility improvements of the Air Traffic Control Tower, which was originally built in 1981. The project is 100% FAA funded, Mr. Kunselman said. Final inspection for Phase I was held on June 27, 2024, with all punch list items addressed. Phase II construction began Oct. 7 and is planned to last through May.

GA Corporate Hangar Entrance

This project would include access and parking improvements to the corporate hangar area. Preliminary plans and renderings have been prepared and funding is being sought. Due to compliance issues with TSA regulations, it is proposed to move forward with modifications proposed by the Engineer in the near future with Authority funds to improve security and safety, and seeking reimbursement of those costs when the larger project is funded.

ROSTRAVER AIRPORT:

AWOS Replacement

Design has begun to replace the existing AWOS, which was installed in 2000 and is now obsolete, Mr. Kunselman said. Bids for a replacement system are scheduled to be opened on April 17, 2025.

PROMOTIONS - Mr. Monzo reported that preparations for the 2025 airshow are going well, with some \$20,000 worth of VIP tickets sold so far. The next airshow meeting will be held on May 14, 2025.

REQUISITIONS - Mr. Pickels reviewed the requisitions for January, 2025

LATROBE

LBE

Latrobe 69-24 Terminal Addition PH I (FAA PH II) Requisition No. 6, totaling \$257,135.04 (Allegheny Constr)
Latrobe 70-24 (Terminal Addition PH II, III) Requisition No. 7, totaling \$43,247.74 (Allegheny/HRANEC/A-1)
Latrobe 71-24 (Remove/Reconstruct TW D CA) Requisition No. 7, totaling \$9,512.16 (MJ)
Latrobe 72-24 (Remove/Reconstruct TW E CA) Requisition No. 6, totaling \$3,931.94 (MJ)
Latrobe 73-24 (ATCT Improvements PH II CA) Requisition No. 7, totaling \$131,238.50 (MJ/HRANEC/ABS)
Latrobe 74-24 (Terminal Add & Improvements PH I) Req. No. 7, totaling \$24,816.52 (MJ)
Latrobe WCIDC Requisition No. 15, totaling \$182,290.24 (MJ/A-1/Allegheny/HRANEC)
Special Projects Account 7110075814 Requisition No. 262, totaling \$34,505.21

Upon the motion of Mrs. Smarto, seconded by Mr. Finoli, requisitions for April, 2024, were unanimously approved as presented.

Solicitor's Report - Amber Leechalk

Mrs. Leechalk had no report.

Executive Director's Report

Mr. Monzo reported that hangar T-24 has been sold to Jodaron.

On a motion by Mr. Beck, seconded by Mrs. Smarto, with Mr. Kilkeary and Mr. Finoli abstaining, a request to extend the length of depth of the planned Jodaron hangar from 100 to 125 feet was denied in a unanimous vote.

On the motion of Mr. Beck, seconded by Mr. Pologruto, with Mr. Kilkeary and Mr. Finoli abstaining, a request for a change in size of the planned hangar approved for construction by Jodaron from 150 feet to 300 feet in width was approved in a unanimous vote.

Both considerations are pending engineer and township approval.

— Mr. Monzo also reported that FAA has made a recommendation that all aircraft movement in that area be made by tug. No one disagreed.

— Mr. Monzo also reported that PA Lottery officials have expressed interest in installing a lottery ticket dispensing (vending) machine in the terminal. A small percentage of the sales plus a bonus for large winning ticket sales will be given to the airport.

Upon the motion of Mr. Pologruto, seconded by Mr. Finoli, the offer was unanimously accepted.

— The solicitor was instructed to begin preparing a Request for Proposals for concessions for the new terminal.

— On May 7, 2025, a mixer will be held in the terminal lobby at 11 a.m. to kick off the new flights to Myrtle Beach and Fort Lauderdale, Mr. Monzo said. Everyone is invited.

— RotorTrade, a new tenant in the Westmoreland Aviation hangar, has requested permission to place a portable restroom next to the hangar at their cost. There were objections.

Citing a pending state Bureau of Aviation grant application for a pickup with snow plow and a 10,000 pound forklift — roughly \$55,000 and \$90,000, respectively — Mr. Monzo requested authorization to purchase the equipment upon issuance of the grant.

Upon the motion of Mr. Pologruto, seconded by Mr. Kilkeary, the request was approved unanimously.

Westmoreland County Airport Authority

Chairman's Report

Mr. Whittaker had no additional report.

Adjournment

With no further business, upon the motion of Mrs. Smarto, seconded by Mr. Pologruto, the meeting was adjourned at 9:55 a.m.

The next regular meeting of the authority will be held **Tuesday, May 13, 2025, at 9 a.m.**

Minutes respectfully submitted by:

Dwayne Pickels, Grants Director