

**Westmoreland County Airport Authority  
Regularly Scheduled Meeting  
July 8, 2025**

# Regular Meeting

The Regularly Scheduled July meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, July 8, 2025, in the Authority Conference Room at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

The meeting was called to order by Mr. Whittaker, who led the Pledge of Allegiance and directed that the following members be recorded as present:

Paul Whittaker - Chairman  
Janice Smarto - Vice Chairman  
Vincent Finoli - Treasurer  
Edward Kilkeary, Sr. - Secretary  
Donald Rossi  
Gary Beck Sr.  
Mark Gera  
Richard Pologruto

Also present were: Executive Director Gabe Monzo; attorney Amber Leechalk of Avolio Law, authority solicitor; Scott Kunselman of McFarland-Johnson, authority engineers; Jeff Himler of the Tribune Review; Joe Wells of the Latrobe Bulletin; Anthony DeNunzio of DeNunzio's; and Airport Manager Moe Haas.

**Public Comments** - None

## Approval of Minutes

Upon the motion of Mr. Beck, seconded by Mr. Kilkeary, minutes of the June 10, 2025, regular meeting were unanimously approved.

**Arnold Palmer Regional Airport and Rostraver Treasurer's Reports** - Mr. Finoli reviewed treasurers reports for June, 2025.

Upon the motion of Mrs. Smarto, seconded by Mr. Kilkeary the June, 2025, treasurer's report for Arnold Palmer Regional Airport was unanimously approved.

Upon the motion of Mr. Beck, seconded by Mrs. Smarto, the June, 2025, treasurer's report for Rostraver Airport was unanimously approved.

**Rostraver Committee Report** - Mr. Beck reported that grass mowing has been challenging. "The guys are doing a really, really good job," he reported.

The September airport authority meeting will be held at 9 a.m. at the new restaurant at Rostraver Airport.

**Property Committee Report** - Mr. Gera had no report.

**Engineer's Update Report** - by Scott Kunselman of McFarland-Johnson

## ARNOLD PALMER REGIONAL AIRPORT Relocate Taxiways D and E

This project is to remove and reconstruct two stub taxiways to meet current FAA safety guidance. Construction began in April, 2025.

**Terminal Addition & Improvements/Apron Equipment Storage Building Design**

This project is to design and bid an addition and improvements for the terminal. Construction of the first phase began October, 28, 2024. Bids were opened for PH II construction on April 17, 2025, Two grant applications have been filed with the FAA for review for the second phase of the Terminal Addition. The Engineer recommended approval of Change Order No. 6A for additional steel work for the general contractor, Allegheny Construction Group, in the amount of \$149,992.03 ADD and a new total contract price of \$7,950,158.29. FAA has granted concurrence.

Upon the motion of Mr. Pologruto, seconded by Mr. Finoli, Change Order 6A was unanimously approved.

**Snow removal Vehicle and Equipment**

This project was to acquire a 20 ft. broom, carrier vehicle, and equipment for snow removal through the Costars program using a BIL grant from the FAA to replace an existing obsolete vehicle. The vehicle was delivered on May 30, 2024. A final inspection was held with FAA on June 27, 2024. Punch list items have been addressed. It was determined that a dump hood is needed for the broom. A quote from M-B Companies, Inc. was received. Discussions with FAA have indicated that it should be eligible for grant funding if Federal Contract provisions are complied with. Awaiting confirmation from the supplier.

**ARFF Vehicle and Equipment**

This project is to acquire a new B-IV Airport Rescue & Fire Fighting vehicle and equipment. The existing vehicle was acquired in 2010 and is deemed obsolete by NFPA and FAA Part 139. Bids were opened on April 17, 2025, for a new vehicle and replacement equipment. No responsive bids were received for the ARFF equipment. A grant application has been filed for review. The engineer is proceeding with exploring purchasing the equipment through eligible Costars suppliers or rebidding for next grant season.

**ATCT Improvements**

This project consists of habitability and accessibility improvements of the Air Traffic Control Tower, which was originally built in 1981. The project is 100% FAA funded, Mr. Kunselman said. Final inspection for Phase I was held on June 27, 2024, with all punch list items addressed. Phase II construction began Oct. 7 and is planned to last through May. Final inspection with FAA was held June 24, 2025, with only minor punch list items left to address.

**GA Corporate Hangar Entrance**

This project would include access and parking improvements to the corporate hangar area. Preliminary plans and renderings have been prepared and funding is being sought. Due to compliance issues with TSA regulations, it is proposed to move forward with modifications proposed by the Engineer in the near future with Authority funds to improve security and safety, and seeking reimbursement of those costs when the larger project is funded.

**ROSTRAVER AIRPORT:**

**AWOS Replacement**

Design has begun to replace the existing AWOS, which was installed in 2000 and is now obsolete, Mr. Kunselman said. Bids for a replacement system were opened April 17, 2025. A grant application has been filed with FAA for review.

**PROMOTIONS** - Mr. Monzo reported that this year’s airshow “was quite the adventure with everything going on. We kept the TSA happy, we kept the FBOs happy, we kept them in business, and had a hell of an airshow. The Snowbirds did a fantastic show! I can’t say enough about Moe and what he pulled off. The staff are elite professionals when it comes to airshows. Everything went off without a hitch. This was truly a community event and everyone pitched in to make it happen. It was safe and successful.”

**REQUISITIONS** - Mr. Monzo reviewed the requisitions for June, 2025

Latrobe 69-24 Terminal Addition PH I (FAA PH II) Requisition No. 9, totaling \$276,621.70 (Allegheny Constr)  
Latrobe 70-24 (Terminal Addition PH II, III) Requisition No. 9, totaling \$229,490.56 (A-1/Allegheny/Wheels)

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Latrobe 71-24 (Remove/Reconstruct TW D CA) Requisition No. 10, totaling \$37,043.61 (MJ/A. Liberoni)  
Latrobe 72-24 (Remove/Reconstruct TW E CA) Requisition No. 9, totaling \$91,785.40 (MJ/A. Liberoni)  
Latrobe 73-24 (ATCT Improvements PH II CA) Requisition No. 11, totaling \$118,275.79 (MJ/HRANEC/ABS)  
Latrobe 74-24 (Terminal Add & Improvements PH I) Req. No. 10, totaling \$16,140.84 (MJ)  
Latrobe WCIDC Requisition No. 18, totaling \$292,748.62 (MJ/A-1/Allegheny/Wheels)  
Special Projects Account 7110075814 Requisition No. 265, totaling \$12,882.90

Upon the motion of Mrs. Smarto, seconded by Mr. Pologruto, requisitions for July, 2025, were unanimously approved as presented.

### **Solicitor's Report - Amber Leechalk**

Mrs. Leechalk had no additional report.

### **Executive Director's Report**

Mr. Monzo recommended that he do research on issues with solar power prior to deciding whether or not to seek proposals for entities to provide solar power to the airports.

He also reported that the federal Part 139 airport inspection will be held this week.

A "beam signing" event will be held following today's meeting at the terminal building construction site.

### **Chairman's Report**

Mr. Whittaker complimented everyone on the airshow.

### **Adjournment**

With no further business, the meeting was adjourned at 9:31 a.m.

The next regular meeting of the authority will be held **Tuesday, Aug. 12, 2025, at 9 a.m.**

Minutes respectfully submitted by:  
Dwayne Pickels, Grants Director