

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
May 13, 2025**

Regular Meeting

The Regularly Scheduled May meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, May 13, 2025, in the Authority Conference Room at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

The meeting was called to order by Mr. Whittaker, who led the Pledge of Allegiance and directed that the following members be recorded as present:

Paul Whittaker - Chairman
Edward Kilkeary, Sr. - Secretary
Vincent Finoli - Treasurer
Donald Rossi
Gary Beck Sr.
Mark Gera
Richard Pologruto

Also present were: Executive Director Gabe Monzo; attorney Amber Leechalk of Avolio Law, authority solicitor; Scott Kunselman of McFarland-Johnson, authority engineers; Anthony DeNunzio of DeNunzio's; Airport Manager Moe Haas and Grants Director Dwayne Pickels.

*An executive session was called at 9:01 a.m to discuss property matters.
The board re-convened at 9:22 a.m.*

Public Comments - None

Approval of Minutes

Upon the motion of Mr. Pologruto, seconded by Mr. Kilkeary, minutes of the April 8, 2025, regular meeting were unanimously approved.

Arnold Palmer Regional Airport and Rostraver Treasurer's Reports -
Mr. Finoli reviewed treasurers reports for March, 2025.

Upon the motion of Mr. Rossi, seconded by Mr. Gera, the April, 2025, treasurer's report for Arnold Palmer Regional Airport was unanimously approved.

Upon the motion of Mr. Rossi, seconded by Mr. Pologruto, the April, 2025, treasurer's report for Rostraver Airport was unanimously approved.

Rostraver Committee Report - Mr. Beck reported that grass cutting is ongoing and new equipment is being purchased under a state grant. The new restaurant at the airport continues to do well, he added.

Property Committee Report - Mr. Gera had no report.

Engineer's Update Report - by Mr. Kunselman of McFarland-Johnson

ARNOLD PALMER REGIONAL AIRPORT

Relocate Taxiways D and E

Mr. Kunselman reported that the prime contractor, A. Liberoni, Inc., is requesting subcontract approval for KU Resources, Inc. (\$3,000) and Parking Lot Painting of Bethel Park (\$125,114.75). This project is to remove and reconstruct two stub taxiways to meet current FAA safety guidance.

Upon the motion of Mr. Gera, seconded by Mr. Kilkeary, the subcontracts were unanimously approved.

Terminal Addition & Improvements/Apron Equipment Storage Building Design

This project is to design and bid an addition and improvements for the terminal. Construction of the first phase began in October, 2024, and is expected to last about 16 months. Bids were opened for PH II construction on April 17, 2025. Two grant applications have been filed with the FAA for review for the second phase of the Terminal Addition. The Engineer recommended award to the low bidders for the respective trades for Base Bid and Alternates II-1, II-2 and II-3 as follows: General Contract, Massaro Corporation in the amount of \$1,654,000; Electrical Contract, ABS Building Systems Integrators, LLC, in the amount of \$396,886.51; Plumbing Contract, Wheels Mechanical Contracting and Supplier, Inc. in the amount of \$135,360; and HVAC Contract, HRANEC Sheet Metal Inc, in the amount of \$294,000.

Upon the motion of Mr. Rossi, seconded by Mr. Finoli, the low bids were awarded unanimously, contingent upon receiving grant offers.

Snow removal Vehicle and Equipment

This project was to acquire a 20 ft. broom, carrier vehicle, and equipment for snow removal through the Costars program using a BIL grant from the FAA to replace an existing obsolete vehicle. The vehicle was delivered on May 30, 2024. A final inspection was held with FAA on June 27, 2024. Punch list items have been addressed. It was determined that a dump hood is needed for the broom. A quote from M-B Companies, Inc. was received. Discussions with FAA have indicated that it should be eligible for grant funding if Federal Contract provisions are complied with. Awaiting confirmation from the supplier.

ARFF Vehicle and Equipment

This project is to acquire a new B-IV Airport Rescue & Fire Fighting vehicle and equipment. The existing vehicle was acquired in 2010 and is deemed obsolete by NFPA and FAA Part 139. Bids were opened on April 17, 2025, for a new vehicle and replacement equipment. The engineer recommended award to the low bidder for the ARFF vehicle, Oshkosh Airport Products, in the amount of \$1,070,529, contingent upon receipt of a grant offer. A grant application has been filed with the FAA for review.

Upon the motion of Mr. Rossi, seconded by Mr. Kilkeary, approval to award the bid upon receipt of the grant was unanimously approved.

No responsive bids were received for the ARFF equipment. The Engineer is proceeding with exploring purchasing through eligible Costars suppliers or rebidding for the next grant period.

ATCT Improvements

This project consists of habitability and accessibility improvements of the Air Traffic Control Tower, which was originally built in 1981. The project is 100% FAA funded, Mr. Kunselman said. Final inspection for Phase I was held on June 27, 2024, with all punch list items addressed. Phase II construction began Oct. 7 and is planned to last through May.

GA Corporate Hangar Entrance

This project would include access and parking improvements to the corporate hangar area. Preliminary plans and renderings have been prepared and funding is being sought. Due to compliance issues with TSA regulations, it is proposed to move forward with modifications proposed by the Engineer in the near future

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with Authority funds to improve security and safety, and seeking reimbursement of those costs when the larger project is funded.

ROSTRAVER AIRPORT:

AWOS Replacement

Design has begun to replace the existing AWOS, which was installed in 2000 and is now obsolete, Mr. Kunselman said. Bids for a replacement system are scheduled to be opened on April 17, 2025. The engineer recommended award to the low bidder for the AWOS, Bronder Technical Services, Inc., for the base bid and Alternate 1, in the amount of \$233,475, contingent upon receiving a grant offer. A grant application has been filed with FAA for review.

Upon the motion of Mr. Beck, seconded by Mr. Rossi, the project was awarded to Bronder Technical Services, Inc. in the low bid amount of \$233,475, contingent upon receipt of a grant offer.

PROMOTIONS - Mr. Rossi reported that preparations for the June 21-22 airshow “are going fantastic. Everything is working out great.” Mr. Monzo added that the performer lineup is coming together and that he is “very happy” with ticket sales. Mr. Rossi also complimented sponsor Shop n’ Save for all they do to promote the show.

REQUISITIONS - Mr. Pickels reviewed the requisitions for May, 2025

Latrobe 68-23 (ATCT Improvements PH I) Requisition No. 14, totaling \$2,533.08
Latrobe 69-24 Terminal Addition PH I (FAA PH II) Requisition No. 7, totaling \$262,355.96 (Allegheny Constr/Unity Twp.)
Latrobe 70-24 (Terminal Addition PH II, III) Requisition No. 8, totaling \$98,915.85 (Allegheny/HRANEC/A-1/Wheels)
Latrobe 71-24 (Remove/Reconstruct TW D CA) Requisition No. 8, totaling \$99,467.58 (MJ/A. Liberoni)
Latrobe 72-24 (Remove/Reconstruct TW E CA) Requisition No. 7, totaling \$130,575.42 (MJ/A. Liberoni)
Latrobe 73-24 (ATCT Improvements PH II CA) Requisition No. 9, totaling \$136,694.18 (MJ/HRANEC/ABS/Unity Twp.)
Latrobe 74-24 (Terminal Add & Improvements PH I) Req. No. 8, totaling \$19,052.88 (MJ)
Latrobe WCIDC Requisition No. 15, totaling \$182,290.24 (MJ/A-1/Allegheny/HRANEC)

Rostraver ESA-2024-1206-1108 (Equipment) Req. No. 1, totaling \$38,889.00 (Smouse Trailers/WCAA)

Latrobe WCIDC Requisition No. 16, totaling \$221,826.24 (MJ/A-1/HRANEC/Allegheny/Wheels/Unity/American Office)

Special Projects Account 7110075814 Requisition No. 263, totaling \$23,713.80 (Latrobe Project Account/Latrobe Bulletin)

Upon the motion of Mr. Beck, seconded by Mr. Finoli, requisitions for May, 2025, were unanimously approved as presented.

Solicitor’s Report - Amber Leechalk

Mrs. Leechalk presented a proposed cooperation agreement with the Westmoreland County Commissioners to satisfy requirements of the Redevelopment Assistance Capital Program (RACP), which will provide funding for the terminal expansion project that is currently underway.

Upon the motion of Mr. Pologruto, seconded by Mr. Kilkeary, the cooperation agreement between the authority and Westmoreland County Commissioners was unanimously approved.

Executive Director’s Report

Mr. Monzo reported that the airport recently received a flag, plaque and challenge coin the Flight 93 National Memorial near Shanksville, Somerset County. The items were delivered by Stephen M. Clark, superintendent with the National Park Service, and are now on public display in one of the glass cases in the terminal.

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Mr. Monzo also reported that he recently met with a representative from Snowball Properties and is working on a air service opportunity between Arnold Palmer Regional and Biloxi, Miss. to provide wintertime recreation opportunities in cooperation with Laurel Highlands Travel.

“We had a wonderful event last week,” Mr. Monzo added, reporting on the startup of returning flights from Latrobe to Orland and Myrtle Beach.

Mr. Rossi reported that there were 400 children over three days who visited the aviation museum and his hangar and got to see airport ARFF, EMS, police and other equipment.

Mr. Pologruto reported that there is an upcoming armed forces veterans’ event at the Jennerstown Speedway.

Chairman’s Report

Mr. Whittaker had no additional report.

Adjournment

With no further business, the meeting was adjourned at 9:45 a.m.

The next regular meeting of the authority will be held **Tuesday, June 10, 2025, at 9 a.m.**

Minutes respectfully submitted by:
Dwayne Pickels, Grants Director